



GUIDE FOR APPLICANTS 2009

International Degree Programmes

OULU UNIVERSITY OF
APPLIED SCIENCES



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APPLICATION PROCEDURES

This Guide for Applicants advises you how to apply for the international degree programmes instructed in English at Oulu University of Applied Sciences. Students are selected through a joint application system for Bachelor degree programmes conducted in English in Finnish universities of applied sciences. The system is based on an online application that can be accessed at www.admissions.fi. By filling one online form, the applicant can apply for at most four different degree programmes in 25 Finnish universities of applied sciences. In Oulu University of Applied Sciences the following three international degree programmes are within this joint application system:

***Degree Programme in Business Information
Technology, Oulu***
***Degree Programme in Information Technology,
Raahe***
Degree Programme in International Business, Oulu

DEGREE PROGRAMMES INSTRUCTED IN FINNISH

Students attending degree programmes instructed in Finnish are selected through a separate national joint application system, based on school certificates, work experience and entrance examinations. There are two

enrolments each year, in March – April and in September. More information is available in Finnish at www.oamk.fi.

For these students, fluency in Finnish language is a requirement, as well as one of the following: a matriculation examination certificate, a secondary school (high school) certificate, an International Baccalaureate certificate, a European Baccalaureate certificate, a Reifeprüfung certificate, a post-secondary school certificate or an upper secondary level vocational certificate or some other vocational certificate.

EXCHANGE AND VISITING STUDENTS

Each year, around 260 foreign exchange students complete parts of their studies at Oulu University of Applied Sciences. Usually they come to Finland within the framework of an EU programme or an agreement made between the Oulu University of Applied Sciences and one of its partners.

Separate applications for short-term studies, i.e. to attend certain courses given in English at Oulu University of Applied Sciences, can be considered at all times. These short-term courses (3 – 60 credits/ECTS credits) are offered mainly to exchange students of institutions participating in the joint exchange programmes.

VERSATILE STUDIES

Oulu University of Applied Sciences, one of the biggest universities of applied sciences in Finland, operates in one of the fastest growing areas of the country – the Oulu region. With its intense growth in high technology industries the region is a major centre of academic scholarship, science, industry, services and culture in Northern Finland. Excellent study and teaching facilities with a variety of leisure time activities make Oulu and its surroundings an interesting destination for students, lecturers and experts both from Finland and abroad.

Oulu University of Applied Sciences responds to the business and employment needs of Northern Finland by arranging and developing professionally-oriented training at the higher education level. Oulu University of Applied Sciences is a multi-field university and operates in seven schools in Oulu, Oulainen and Raahe. Oulainen is situated 100 km and Raahe 75 km south of Oulu. For more information on the cities of Oulu and Raahe see the following websites: www.ouka.fi and www.raahe.fi.

There are about 8,400 students in the Oulu University of Applied Sciences including about 206 international degree students. Oulu University of Applied Sciences has about 700 teachers and other staff members. The 1st year enrolment for 2009 is 1,490 students. In adult education the enrolment is 985 students. About 1,100 degrees are completed annually. The objective of the studies is to provide the students with higher educational qualifications and skills that are needed in working life. Students work as trainees and prepare their Bachelor's theses in partner enterprises and organisations of the university.

Oulu University of Applied Sciences offers degree programmes in the following 6 fields of study:

- Culture
- Natural Resources and the Environment
- Natural Sciences
- Social Sciences, Business and Administration
- Social Services, Health and Sports
- Technology, Communications and Transport

The programmes have been approved by the Ministry of Education. The degrees completed at Oulu University of Applied Sciences are of high quality and internationally recognised. In Oulu University of Applied Sciences a Diploma Supplement is delivered to all graduates of the degree programmes. The Diploma Supplement is a document in English attached to an original Finnish degree certificate aiming at improving international 'transparency' and at facilitating the academic and professional recognition of qualifications. It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by a student.

It also gives information on the national higher education system and universities of applied sciences' position in it. A Transcript of Records in English is attached to the Diploma Supplement, where all the completed courses and grades are listed.

Oulu University of Applied Sciences was awarded a Diploma Supplement Label by the European Commission in 2003. The Diploma Supplement Label is awarded to institutions that ensure transparency and recognition by issuing correct Diploma Supplements to their graduates. More information on the Diploma Supplement can be found at the European Commission website at http://ec.europa.eu/education/policies/rec_qual/recognition/diploma_en.html.

BACHELOR'S DEGREES

In the academic year 2009 – 2010 there are 30 degree programmes leading to a higher professional degree (BSc honours). Three of the degree programmes are instructed entirely in English: the Degree Programme in International Business (Oulu), the Degree Programme in Business Information Technology (Oulu) and the Degree Programme in Information Technology (Raahe). The Degree Programmes in International Business and Business Information Technology are offered by the School of Business and Information Management and the Degree Programme in Information Technology is offered by the Raahe School of Engineering and Business. In all the other degree programmes the main language of instruction is Finnish.

The Finnish credit system has been updated to comply with the European Credit Transfer and Accumulation System (ECTS) so that the Finnish credits are equivalent to the ECTS credits. Higher education studies are measured in credits (cr). Courses and study modules are credited according to the amount of work they require to attain the required objectives. A student's average study effort of 1,600 hours required for the completion of studies during one academic year corresponds to 60 credits.

The completion of a first-cycle degree at the university of applied sciences requires 210 - 270 credits, which takes 3.5 – 4.5 years of full time study. The degrees are Bachelor's degrees with a professional emphasis. The degree titles indicate the field of study, e.g. Bachelor of Engineering or Bachelor of Business Administration. The Bachelor's degree comprises of basic and professional studies, free-choice studies, a practical training period and a Bachelor's thesis. The degree programmes are planned so that they meet the requirements and development needs set by working life. The degree gives the student capabilities for various professional expert positions in working life.

MASTER'S DEGREES

Second-cycle degrees were established seven years ago in Finland in universities of applied sciences in all fields of study. Nine second-cycle degree programmes are offered at Oulu University of Applied Sciences. Seven of them are conducted in Finnish and the two following in English: Degree Programme in Industrial Management and Degree Programme in Information Technology.

Second-cycle programmes lead to a Master's degree which comprises of 60-90 credits depending on the field of study in which the first-cycle degree was taken. The Master's degree comprises of advanced professional studies, free-choice studies and a Master's thesis. The degree titles indicate the field of study, e.g. Master of Engineering or Master of Health Care. Eligibility for second-cycle degrees is given by a relevant first-cycle degree with at least 3 years of relevant work or artistic experience.

There is a separate application period in April-May for the Master programmes conducted in English. Applicants have to fill in an online application form of the Oulu University of Applied Sciences. The application is not within the joint application system. The minimum eligibility criteria for these programmes are a suitable Bachelor's Degree and a minimum of 3 years work experience within the field of the degree gained after the graduation. Good English proficiency is required from the applicants.

Please see the descriptions of the international Master programmes at page 38.

More information is available at www.oamk.fi/english/applicants/masters/.

INTERNATIONAL ACTIVITIES

In Oulu University of Applied Sciences international student and teaching staff exchange has an important role. There are ca. 320 outgoing exchange students each year and around 260 incoming exchange students who are completing a part of their degree at the Oulu University of Applied Sciences. Yearly about 140 teachers and experts from the Oulu University of Applied Sciences are taking part in the teacher and expert exchange programme abroad and around 120 international teachers and experts come from partner institutions to teach at the Oulu University of Applied Sciences. The emphasis of the international educational co-operation lies in Europe, but projects are also carried out in Asia, Africa and the USA. Oulu University of Applied Sciences has partners in over 30 countries and has signed bilateral agreements with ca. 140 European, Asian, North American and African partners.

In every degree programme of the Oulu University of Applied Sciences students have possibilities to complete part of their degree in a partner institution abroad. A list of the international partner institutions is available at www.oamk.fi/english. The duration of the exchange period varies from 3 to 12 months. The courses completed abroad will be fully recognised and included within the degree of the home institution.

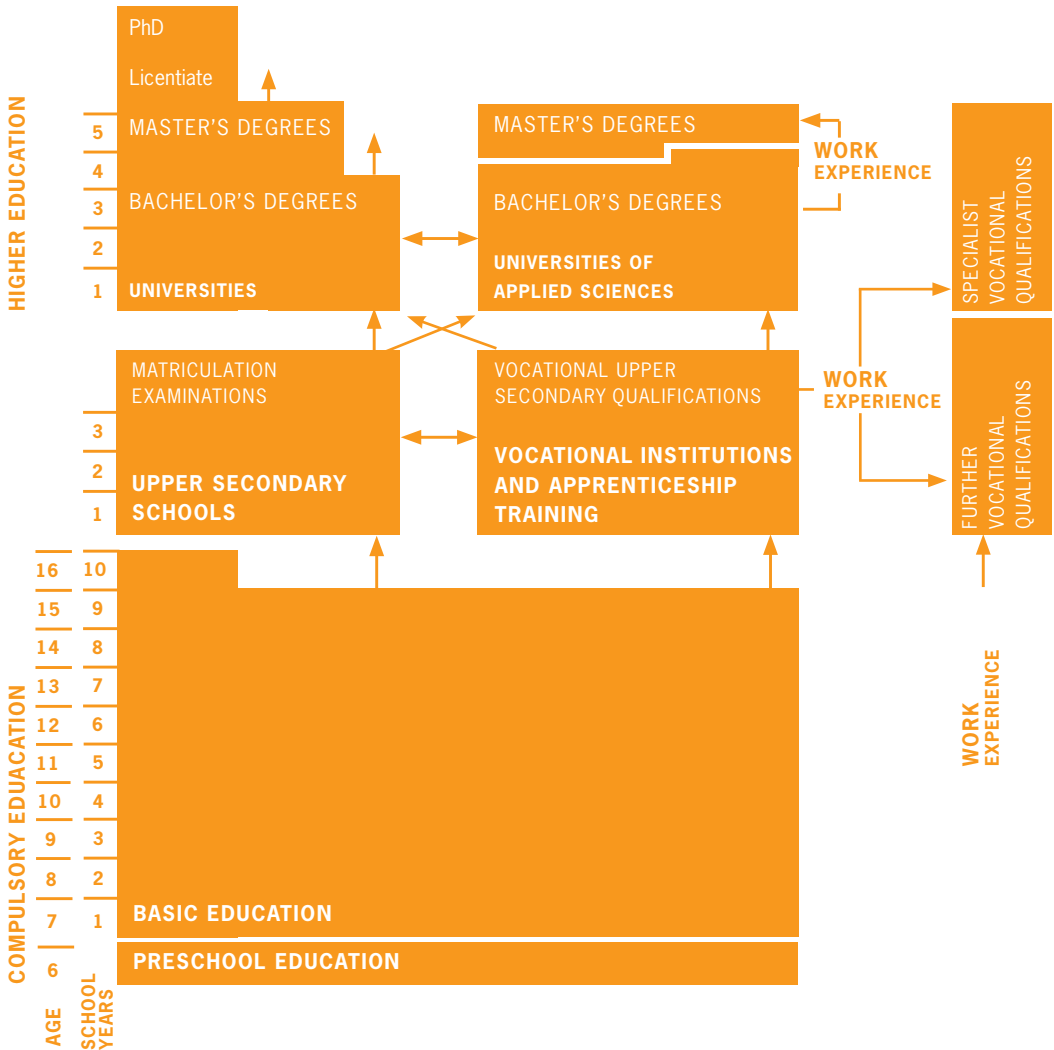
BACHELOR'S DEGREE

BASIC STUDIES	PROFESSIONAL STUDIES	FREE-CHOICE STUDIES	PRACTICAL TRAINING	BACHELOR'S THESIS
<ul style="list-style-type: none">• Language proficiency• Theoretical basis in the field of study	<ul style="list-style-type: none">• Expertise in the field• Development task• Entrepreneurship	<ul style="list-style-type: none">• Advancing and extending of professional skills and personal development	<ul style="list-style-type: none">• Enhancing professional skills and familiarisation with practical duties (30–85 credits, midwifery students 120 credits)	<ul style="list-style-type: none">• Research and development projects related to the profession

Academic year=ca. 60 credits=a student's average study effort of 1,600 hours
Scope of degree=210 cr (3.5 years)/240 cr (4 years)/270 cr (4.5 years)

HIGHER EDUCATION IN FINLAND

The Ministry of Education and the National Board of Education are responsible for implementing education policy and for administering the education system at the central governmental level. The Finnish higher education system comprises 20 universities and 26 universities of applied sciences. Universities of applied sciences are professionally oriented and train professionals in response to labour market needs and conduct R&D which supports instruction and promotes regional development in particular.



The Education System in Finland

For more information, please see www.oph.fi/english

HOW TO APPLY FOR THE INTERNATIONAL DEGREE PROGRAMMES?

Applying for the international degree programmes conducted in English at Oulu University of Applied Sciences takes place through the Finnish joint application system of the Universities of Applied Sciences. Prospective students can apply for up to four different degree programmes at universities of applied sciences using the same application form.

The application form can be submitted online or sent by post to the admissions office of the applicant's first choice university of applied sciences.

APPLICATION PERIOD

Apply online at www.admissions.fi. It is important to follow all the instructions.

The application period starts on

12 January 2009 and closes on 13 February at 4.15 p.m. Finnish time (GMT + 2 hrs).

All online applications must be submitted before the closing time. All required attachments have to arrive at the admissions office of the applicant's first choice university of applied sciences

by 20 February 2009 at 4.15 p.m. Finnish time.

Paper applications not submitted online must arrive at the admissions office of the applicant's first choice university of applied sciences by 13 February 2009 at 4.15 p.m. Finnish time.

Please contact the admissions office of the university of applied sciences of your first choice in all matters relating to your application and to changes in your circumstances.

Good luck with your application and studies!

ELIGIBILITY

APPLICANTS WITH A FINNISH QUALIFICATION

Applicants who have successfully completed the following qualifications have eligibility for studies at a university of applied sciences:

- a Finnish upper secondary school syllabus or matriculation examination
- an International or European Baccalaureate or a Reifeprüfung examination
- a vocational qualification of three years or more in duration

A vocational qualification of less than three years in duration gives eligibility for a corresponding field of study. Eligibility for university of applied sciences studies in a corresponding field of study may be broadened into general eligibility for university of applied sciences studies.

Applicants must have completed the required school credential by the end of the application period. However, Finnish as well as international applicants who will complete the Finnish upper secondary education (matriculation examination and IB candidates as well as vocational school graduates) by August 2009 can apply for the international degree programmes.

Those applicants who are applying with competence based vocational qualification or competence based further vocational qualification must have completed their studies by the end of the application period.

The selection is not final until the original certificates have been checked. The candidates have to bring their original certificates of completed education and qualifications to the university of applied sciences before the beginning of studies. If an applicant has given false information about his/her qualifications, it will make him/her ineligible for admission to the university of applied sciences or subject to dismissal.

APPLICANTS WITH A NON-FINNISH QUALIFICATION

Applicants must have completed upper secondary education in an educational establishment that is officially recognised in their country of origin. Eligibility to enrol in an institution of higher education of corresponding level in the country of origin or completed studies equivalent

to the Finnish eligibility qualifications are required. For international applicants there is a list of admission requirements according to the country of the applicants which is available at the Internet: www.oamk.fi/guide/list. Please check your eligibility before completing the online application. If an applicant has a qualification that is not mentioned on the list, it does not necessarily mean, that the applicant is ineligible. The list does not necessarily cover all qualifications. Please contact the Admissions Office (admissions@oamk.fi) for further information.

Applicants must have completed the required school credential by the end of the application period.

NOTE! EU/EEA APPLICANTS

If an applicant who is applying with a non-Finnish qualification is a citizen of an EU/EEA-country, he/she can apply if the qualification is completed during the spring of applying. The admission of such an EU/EEA –applicant completing his/her education in the spring of applying is conditional until the university of applied sciences has checked the applicant's final certificates.

The selection is not final until the original certificates have been checked. The candidates have to bring their original certificates of completed education and qualifications to the university of applied sciences before the beginning of studies. If an applicant has given false information about his/her qualifications, it will make him/her ineligible for admission to the university of applied sciences or subject to dismissal.

NOTE! If an applicant has completed upper secondary education both in Finland and abroad and is eligible for higher education studies in both cases, the applicant can choose which educational achievement he/she will use when applying to the Oulu University of Applied Sciences.

If a university of applied sciences uses discretionary admission, other applicants may also be admitted, if the university of applied sciences considers their skills and knowledge sufficient. However, discretionary admission is not applied at Oulu University of Applied Sciences.

More information about eligibility can be found in the chapter on admissions criteria on page 15.

TIMETABLE FOR JOINT APPLICATION

INTERNATIONAL DEGREE PROGRAMMES STARTING IN AUTUMN 2009

APPLICATION PERIOD 12 JANUARY – 13 FEBRUARY 2009

Online application closes on 13 February at 4.15 p.m. Finnish time (GMT +2 hrs).

Copies of relevant certificates and their authorised translations as well as language certificates must arrive by 20 February at the latest.

Paper application forms must arrive by 13 February at 4.15 p.m. Finnish time at the latest to the university of applied sciences of the applicant's first choice.

ENTRANCE EXAMINATIONS

Degree Programme in Business Information Technology, Oulu

24 April 2009 at 12-15 p.m. (national entrance examination)

Degree Programme in International Business, Oulu

28 April 2009 at 12-15 p.m. (own entrance examination of Oulu University of Applied Sciences)

Degree Programme in Information Technology, Raahel

29 April 2009 at 12-15 p.m. (national entrance examination)

The results will be announced in the beginning of June and by 21 July 2009, at the latest.

Admitted students must confirm their study places in writing by 4 August 2009 at 4.15 p.m. Finnish time at the latest.

The applicant's right to remain on the waiting list ends on 18 August 2009.

Possible extended application periods may be started in the beginning of June 2009. The universities of applied sciences that use additional application period will announce it on their web pages.

INTERNATIONAL DEGREE PROGRAMMES STARTING IN SPRING 2010

APPLICATION PERIOD 1 – 11 SEPTEMBER 2009

Online application closes on 11 September 2009 at 4.15 p.m. Finnish time (GMT +2 hrs).

Copies of relevant certificates and their authorised translations must arrive by 18 September at the latest.

Paper application forms must arrive by 11 September at 4.15 p.m. Finnish time at the latest to the university of applied sciences of the applicant's first choice.

Entrance examinations are held between 21 October and 30 October 2009.

Universities of applied sciences announce the results by 27 November 2009.

Admitted students must confirm their study places by 11 December 2009 at 4.15 p.m. Finnish time at the latest.

Please notice that Oulu University of Applied Sciences decides later, if international degree programmes will be offered in the Spring of 2010.

MORE INFORMATION

Admissions Office at your service

Oulu University of Applied Sciences has an Admissions Office that is happy to assist you in all questions and matters relating to applying:

OULU UNIVERSITY OF APPLIED SCIENCES

Admissions Office
P.O.BOX 405 (Albertinkuja 20)
FI-90101 OULU, FINLAND
Tel. +358 10 27 21032
Fax +358 10 27 21370
admissions@oamk.fi

The contact details of the admissions offices of other universities of applied sciences that are within the joint application system can be found at www.admissions.fi → degree programmes or in Appendix 1 of this guide.

www.admissions.fi

Online application to universities of applied sciences. At the website you can find out more about studying in Finland, available degree programmes and links to the universities of applied sciences.

Universities of applied sciences publish their own application guides and/or guidelines at their websites. See the addresses in Appendix 1.

www.oamk.fi

Instructions on applying and information about studying at Oulu University of Applied Sciences.

APPLICATION

ONLINE APPLICATION

You can apply for up to four different degree programmes conducted in English at www.admissions.fi. Choose your options of preference carefully, you cannot change the order of preference after the application closes.

The application service guides and helps you to fill in the application form, and gives information relating to studying and applying.

Follow the instructions carefully and submit the application. An application submitted online is directly received by the admissions office of the university of applied sciences of your first choice. The applicant is only allowed to submit one application form. If the applicant submits more than one, only the last application form will be taken into consideration. Print a copy of the application form for yourself for future reference.

Copies of relevant original certificates and authorised translations of the original certificates into English, Finnish or Swedish must arrive by post at the university of applied sciences of your first choice

by 20 February 2009 at 4.15 p.m. Finnish time.

Please do not send your original graduation certificates during the application period, because they will not be returned to the applicant. Originals are required only from the applicants who have been admitted. In order to demonstrate eligibility for university of applied sciences studies, an applicant applying with a non-Finnish qualification must provide a copy of the original certificate to the admissions office of his or her first-choice university of applied sciences by the set date. NOTE! This does not apply to those applicants who are citizens of an EU/EEA-country and who are completing their qualification in the spring of applying.¹ The university of applied sciences will then decide on the applicant's eligibility for all options in the application. In addition, an official Finnish, Swedish or English translation of the certificate must be provided, if the certificate is not written in one of these languages.

The certificates have to be translated by an authorised translator, who signs and stamps the documents sheet by sheet. All the copies of original documents should have an original stamp and signature on them to prove that they are equivalent to the original document. Scanned or faxed certificates will not be accepted. The copies of the original certificates and their translations must be clear and legible. All identification information as well as any photos on the certificates must be visible.

¹ the admission of such applicant is conditional until the UAS has checked the applicant's final certificate and an official Finnish, Swedish or English translation of the certificate, if the certificate is not written in one of these languages.

Only final certificates awarded by national and regional bodies granting educational certificates will be accepted. Therefore various other documents such as "Testimonials", "Statements of Results", "Examination Results", "Provisional Certificates", "Mark Sheets" or "Result Slips" without the final graduation certificate/diploma are not considered as official certificates and are not accepted. In some countries the final graduation certificate may also contain a mark sheet, like Chinese high school certificates. Then the mark sheet must be sent to the admissions office along with the graduation certificate. Please note, that if you have a scratch card, it is advisable to attach the card to your final certificate. For international certificates no points will be awarded, but the certificates will be taken into account when considering the eligibility of the applicant.

An applicant who is not a citizen of an EU/EEA –country must provide proof of his/her English language skills by the end of application period to the admissions office of his/her first preference university of applied sciences. In order to prove the applicant's English language skills, he/she must provide one of the following minimum requirements:

- IELTS score academic level 5,5
- TOEFL score 550 paper-based test
- TOEFL score 213 computer-based test
- TOEFL 79-80 internet -based test
- grade C in the Finnish matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination www.oph.fi → Tutkintopanelvet → Yleiset kielitutkinnot).

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity. TOEFL score results are only accepted directly from the Educational Testing Service.

In addition, secondary school education in English completed in Great Britain, Ireland, the United States, Canada, Australia or New Zealand or Bachelor's or Master's degree completed in English in one of these countries, is also accepted as a demonstration of sufficient English language skills.

Also applicants with a Finnish competence based vocational qualification or competence based further vocational qualification must provide a copy of the original certificate to the admissions office of his or her first-choice university of applied sciences by the set date.

International applicants who are currently studying at a higher education (HE) institution or have graduated from a higher education institution cannot apply with an HE transcript of records or degree certificate. They have to use in applying the upper secondary school credentials that made them eligible for higher education, because the decision about the eligibility of the applicant will be made on the basis of upper secondary level qualifications.

The selection is not final until the original certificates have been checked. If the applicant has given false information about his/her qualifications, it will make him/her ineligible for admission.

The online application service is open until *13 February 2009 at 4.15 p.m.* Finnish time (GMT +2 hrs). During the application period, the service is open 24 hours per day, except for short maintenance periods during the night in Finland.

PAPER APPLICATION FORM

A paper application form is available from the admissions offices. However, we recommend applicants to use the online application form, because it guides the applicants to fill in the form correctly. Please remember that a paper application form must arrive at the university of applied sciences of your first choice **by 13 February 2009 at 4.15 p.m. Finnish time**. A postal stamp from that date will not be sufficient. Scanned or faxed copies are not sufficient. All applications arriving after the closing date are void. International applicants, please note that you have to allow enough time for delivery. If Oulu University of Applied Sciences is your first choice, the applications should be sent to

OULU UNIVERSITY OF APPLIED SCIENCES
Admissions Office
P.O. BOX 405 (Albertinkuja 20)
FI-90101 OULU, FINLAND

Applicants have to fill in, sign and send applications personally. Applications are not accepted through intermediary education services. Oulu University of Applied Sciences does not charge for the application services. Only the official application forms will be accepted.

CONSIDER YOUR OPTIONS OF PREFERENCE CAREFULLY

You can apply for up to four different degree programmes at 25 universities of applied sciences in Finland. You can choose 1-4 different degree programmes on the application form. Choose your most preferred degree programme as

your first option, and then choose your second to fourth options when applicable. The order of preference chosen in the application is binding and cannot be altered after the application period closes. Please note, that it is not advisable to apply for many different study fields. An applicant is advised to choose his/her options from one or two study fields.

If you are not accepted on the programme of your first preference, your points will be checked to see if you can be accepted for your second, third or fourth preference. If you are accepted on the degree programme of your first preference, you cannot be selected for your second, third or fourth preference.

Once you have been placed on a reserve place, you can be accepted for a higher preference option due to cancellations, if you have decided to be placed on a waiting list for a higher preference option or you have not accepted another study place. You can be placed on a waiting list for the study places in the Finnish universities and universities of applied sciences only if you have applied for the study places in question during the selection round. Please note that it is not necessarily possible to be placed on a waiting list to all university degree programmes. You must check this information from the university in question. Please note that you can accept only one new study place during the same academic year.

CHANGING THE APPLICATION

- The order of preference can only be changed during the application period.
- Changes in address or other relevant personal details can be changed outside the application period.
- All changes in the application or additional information must be sent in writing to the admissions office of the university of applied sciences of your first preference.

SELECTION OF NEW STUDENTS

All universities of applied sciences arrange entrance examinations. All applicants who have demonstrated their eligibility and required language skills will receive invitation letters to the examinations. Oulu University of Applied Sciences invites all eligible applicants to take the entrance examination in Finland and under special circumstances abroad.

Final selection is based on the results of the entrance examinations for all applicants who apply with certificates other than the Finnish Matriculation examination, Finnish International Baccalaureate or Reifeprüfung examination

completed in Spring 2009 or earlier or European Baccalaureate completed in 2008 or earlier.

Selection of those applying with the Finnish Matriculation examination, Finnish IB or Reifeprüfung completed in Spring 2009 or earlier or European Baccalaureate completed in 2008 or earlier, is based on the results of the entrance examination and points awarded for school certificates.

Some universities of applied sciences select all their new students solely on the basis of the results of the entrance examinations. For more details see www.admissions.fi.

Many universities of applied sciences co-operate in the entrance examinations. This means that an entrance examination completed at one university of applied sciences is accepted by another. The applicant will only be invited to the entrance examination by his/her highest option in the same co-operating programme. For instance Haaga-Helia UAS and Oulu UAS co-operate in the Degree Programme in Business Information Technology. If an applicant is invited to the entrance examination by his/her first preference Oulu UAS, his/her second option Haaga-Helia UAS will also accept the entrance examination result.

Please note that some universities of applied sciences require that you participate in their own entrance examination. The list for co-operating degree programmes is available at www.admissions.fi -> application practicalities -> selection of new students.

Oulu University of Applied Sciences accepts the entrance examination results gained at the entrance examination of an equivalent study field in another Finnish university of applied sciences as follows:

Degree Programme in International Business – study field of Social Sciences, Business and Administration

Degree Programme in Business Information Technology – study field of Natural Sciences

Degree Programme in Information Technology – study field of Technology, Communications and Transport

Finnish National Network for East and Southeast Asia/ Universities of Applied Sciences organises entrance examinations in some of the Asian countries depending on the number of eligible applicants per country. Some universities of applied sciences arrange entrance examinations only in Finland. Please note, that the universities of applied sciences cannot and will not in any case influence the decisions made by the Ministry for Foreign Affairs of Finland in regards of visas.

Please read carefully the next chapter describing the general admission criteria that will be used in Oulu University of Applied Sciences. If a university of applied sciences does not follow the general admission criteria, the specific criteria of that university of applied sciences can be found in its own application guide and/or guidelines or at its website.

The admission of a student is conditional until the university of applied sciences has checked the applicant's school and other relevant certificates. The university of applied sciences may withdraw the admission, if the applicant has given false information.

Make sure that you confirm your study place **by 4 August 2009** at the latest otherwise you will lose the study place offered to you.

ONE STUDY PLACE PER YEAR

You can only accept one study place at a higher education institution in Finland starting in the same academic year (1 August – 31 July). This rule does not prevent you from accepting another study place during another academic year. See for more information about the one-place-per-student provision on page 14.

IF YOU ARE NOT SELECTED

If you do not receive a study place in the joint application, you will receive a letter informing you of your points and the possible reserve places for the options to which you have applied. Applicants allocated to reserve places are chosen according to the level of their results, should study places become available. Find out about your possibilities by directly contacting the higher education institutions.

You can always apply again next year and it is worth contacting the admissions offices or employment offices in order to plan how to improve your chances for admission.

APPEAL

Applicants not satisfied with the results of the student selection process should first contact the Admissions Office at admissions@oamk.fi or tel. +358 10 27 21032. If the matter is not solved, the applicant may appeal in writing to the Board of Oulu University of Applied Sciences. Such an appeal must be made within 14 days from the time the applicant had the possibility of receiving information on student selection. (Act on Universities of Applied Sciences

351/2003 § 22). The Admissions Office gives applicants instructions for appeal on request. The appeal has to be directed to the Board of Oulu University of Applied Sciences and sent by post to the following address:

OULU UNIVERSITY OF APPLIED SCIENCES
Admissions Office
P.O. BOX 405 (Albertinkuja 20)
FI-90101 OULU, FINLAND

The appeal must be signed by the applicant and sent to the Admissions Office by post. Faxed or scanned appeals or appeals sent as e-mail attachments are not sufficient. Oulu

University of Applied Sciences takes no responsibility for delays caused by the postal delivery services.

REGISTERS USED IN THE JOINT APPLICATION

All the information related to every applicant's application is entered into the university of applied sciences' joint application register and student selection register. The National Board of Education acts as registrar. Further information on the registers can be found at www.admissions.fi.

ONE-PLACE-PER-STUDENT PROVISION

According to this provision, a student may accept only one study place leading to a higher education degree in Finland during one academic year. The purpose of this is to ensure admission to higher education institutions for as many students as possible. Higher education degrees are Bachelor degrees and Master degrees awarded by Finnish universities, and Bachelor degrees and Master degrees awarded by Finnish universities of applied sciences. The provision applies to all degree studies in higher education regardless of how the studies are provided. The provision does not apply to the National Defence College, the Police College of Finland and the Åland Polytechnic. Furthermore, the provision cannot be applied to studies completed at foreign higher education institutions.

The academic year (from 1 August to 31 July) is the set framework for implementation. The provision does not prevent acceptance of a place in another degree programme during another academic year. Even if the student postpones the commencement of studies for one year, or interrupts his/her studies, that student cannot accept another study place for a degree programme starting in the same academic year.

CONFIRMING THE STUDY PLACE

Application results for degree programmes starting in Autumn 2009 will be sent by mail to the students by 21 July 2009 at the latest. In addition to the notification of admission, the student will receive a confirmation form. It is imperative that the student submits the confirmation form in writing to the higher education institution in which he/she wishes to study

by 4 August 2009 at 4.15 p.m. Finnish time at the latest, otherwise the student will lose the study place.

Confirmation of the study place is binding and cannot be altered or cancelled. If you have applied to several degree programmes, please wait until you have received all the admission results from all the Finnish higher education institutions (including both universities and universities of applied sciences) that you applied to, as you can only accept one new study place. Once you have received all the results, select your study place and return the confirmation form. If you have applied with a qualification completed in Finland, please attach a copy of your certificate(s) to your confirmation form. If you have been accepted to a higher option of preference, you cannot choose a study place from options of a lower preference. A student loses his/her study place, if the confirmation form arrives at the higher education institution after the set date.

RESERVE PLACES AND WAITING LIST

If a student has not been admitted to any of his/her study options and he/she is placed on a reserve place, he/she might be admitted on a later date.

A student can also be placed on the waiting list for a reserve place if he/she has been admitted to a lower preference study place by 21 July, 2009. The reserve place is for one of the higher preference options that the student has expressed in his/her joint application of universities of applied sciences. A student can also be placed on the waiting list for a reserve place of a university provided that he/she has applied for a study place in the university in question. Please note, however, that waiting lists are not necessarily available for all degree programmes at universities. Please check the availability from the universities before submitting the study place confirmation form. Those admitted after the set date cannot be put on the waiting list. A student remains on the waiting list

until 18 August 2009.

By this date, the student is either admitted to a reserve place on the waiting list, or to the study place initially offered to him/her. A student may have only one reserve place on the waiting list. This reserve place cannot be replaced by another on the waiting list.

The applicant sets his/her study options in order of preference when applying to universities of applied sciences and certain university degree programmes. This order of preference cannot be altered after the application period has ended. According to the rules of joint application the applicant cannot choose a reserve place from options of a lower preference than that to which he/she has already been admitted.

The higher education institution will inform those admitted after 21 July 2009 about the date for submission of the confirmation form. These applicants cannot be placed on the waiting list.

Please note that waiting lists are not available for the programmes starting in Spring 2010.

RECTIFYING PROCEDURE

The confirmation of acceptance can only be rectified if the applicant has acted according to incorrect or insufficient guidelines he/she has received from the higher education institution. In these cases the applicant submits in writing an explanatory claim for rectification to the higher education institution where he/she has sent the confirmation of acceptance. Having made its decision the higher education institution in question will then notify the applicant and inform the selection registrar (National Board of Education), who will update the selection register if necessary.

GENERAL ADMISSION CRITERIA

GENERAL PRINCIPLES OF APPLICATION

ADMISSION GROUPS

50% of applicants will be admitted on the basis of the entrance examination only, and 50% on the basis of the combined points for previous school performance and the entrance examination. If study places become available later, applicants on the waiting list will be admitted in the order indicated by their admission points. The Universities of Applied Sciences Act (351/2003) states the groups that are eligible for studies at universities of applied sciences.

1. Admission on the basis of total of points for school performance and the entrance examination

Eligible applicants in this group are those who have completed or are completing Finnish upper secondary education or the Finnish Matriculation examination, International Baccalaureate or Reifeprüfung examination in Finland or have completed European Baccalaureate examination. Applicants completing their Matriculation or International Baccalaureate or Reifeprüfung examinations in Finland in the spring of the year of their application will be admitted within this group.

Applicants receive a maximum of 30 points for school performance and a maximum of 100 points for the entrance examination, which is scaled down to a maximum of 70 points. The maximum points total is therefore 100 points.

2. Admission on the basis of the entrance examination

Applicants with Finnish vocational degrees, or whose eligibility to apply is based on non-Finnish qualifications, and are not mentioned in section 1 above, apply to universities of applied sciences studies solely on the basis of points awarded for the entrance examination. The admission of those completing a European Baccalaureate examination in the spring of the year of application is also based only on this method. The maximum entrance examination points total is 100.

CERTIFICATES

If you are applying with a Finnish qualification giving eligibility for higher education studies, you need not send your certificates to your first choice university of applied sciences. The information given by the applicant during the

application period will be used in the selection. However, if you are applying in the discretionary admission used by some universities of applied sciences, certificates are required already during the application process. Please see more information about discretionary admission on page 19. Additionally applicants with a Finnish competence based vocational qualification or competence based further vocational qualification must provide a copy of the original certificate to the admissions office of their first-choice university of applied sciences by the end of the application period. The selection is not final until the original certificates have been checked.

1. Finnish upper secondary education and Finnish Matriculation examination

You can apply with the Finnish upper secondary school leaving certificate and Finnish Matriculation examination certificate. On your application, please give grades from both certificates, if available. If you graduate in Spring 2009, you can apply with your latest upper secondary school certificate. Please remember to inform the admissions office of your final grade by 15 May 2009. Grades for the Matriculation examination are received directly from the Matriculation Examination register.

An applicant who is completing his/her IB examination in Finland in Spring 2009 must provide a copy of his/her predicted grades to the admissions office of his/her first preference **by 15 May 2009**. Admission is conditional until the final certificate has been checked. An applicant completing his/her Reifeprüfung examination in Spring 2009 in Finland must provide a copy of his/her final certificate to the admissions office of his/her first preference **by 15 May 2009**.

Applicants who are applying on the basis of their upper secondary school leaving certificate and the Finnish matriculation examination certificate are awarded points for three grades on their matriculation examination certificate: mother tongue, English, and the best of either general studies or mathematics. In the field of technology applicants are awarded points for three grades on their matriculation examination certificate: mother tongue, English and the best of mathematics, general studies chemistry or general studies physics.

Points awarded for school performance:

Upper secondary school leaving certificate

Grade point average	≥ 8.00	≥ 7.50	≥ 7.00	≥ 6.50	≥ 6.00
Points awarded	15	13	11	8	4

Culture; Natural Resources and the Environment; Natural Sciences; Tourism, Catering and Domestic Services; Social Services, Health and Sports and Social Sciences, Business and Administration

Finnish Matriculation examination certificate

Grades	L/E	M	C	B	A
Points awarded					
Mother tongue	5	4	3	2	1
Advanced level English or	5	4	3	2	1
Basic level English	3	2	1	0	0
Mathematics or the best general studies test*	5	4	3	2	1

(* general studies if the exam was taken before 2006)

Technology, Communications and Transport

Finnish Matriculation examination

Grades	L/E	M	C	B	A
Points awarded					
Mother tongue	5	4	3	2	1
Advanced level English or	5	4	3	2	1
Basic level English	3	2	1	0	0
Mathematics or general studies Chemistry/Physics*)	5	4	3	2	1

* Those that have completed their matriculation examination before 2006 choose from mathematics or upper secondary school leaving certificate grade for chemistry or physics.

Upper secondary school leaving certificate

(only for those who have completed the matriculation examination earlier than 2006)

grading scale 4-10	10/9	8	7	6	5
Physics, min. 6 courses	5	4	3	2	1
Physics, 2-5 courses	3	2	1	0	0
Chemistry, 4 courses	5	4	3	2	1
Chemistry, 2-3 courses	3	2	1	0	0

European Baccalaureate, International Baccalaureate and Reifeprüfung examinations completed in Finland

In your application, you will need to convert the grades of the European Baccalaureate, International Baccalaureate and Reifeprüfung examinations.

Points awarded for school performance:

Conversion chart for EB, IB and Reifeprüfung examinations

Finnish Matriculation examination	Reifeprüfung examination	IB examination	EB examination	
			Mathematics	Other subject-specific tests
Laudatur	13–15 points	7 (Excellent)	9.50–10.00	9.00–10.00
Eximia cum laude approbatur	12–10 points	6 (Very good)	8.50–9.45	8.00–8.95
Magna cum laude approbatur	8–9 points	5 (Good)	7.00–8.45	7.00–7.95
Cum laude approbatur	7 points	4 (Satisfactory)	6.00–6.95	6.00–6.95
Lubenter approbatur	5–6 points	3 (Mediocre)	5.00–5.95	5.00–5.95
Approbatur	4 points	2 (Poor)	4.00–4.95	4.00–4.95

Conversion chart for the grades on leaving certificates

Finnish upper secondary school leaving certificate	Reifeprüfung * programme leaving certificate	IB programme leaving certificate	EB programme leaving certificate
10	13–15 points	7 (Excellent)	9–10
9	10–12 points	6 (Very good)	8
8	7–9 points	5 (Good)	7
7	5–6 points	4 (Satisfactory)	6
6	3–4 points	3 (Mediocre)	5
5	1–2 points	2 (Poor)	3–4

* The average of grades on the Reifeprüfung examination is converted by dividing the total of points by 60, and then converting it according to the chart (e.g. 520: 60 ~ 8,67, thus converted to 8.)

2. Vocational upper secondary diploma/higher vocational diploma/vocational qualification in adult education

These qualifications give you general eligibility for the programmes.

Eligibility for applying for a corresponding field of study is given by:

- a vocational qualification of less than three years in duration, completed in vocational upper secondary education and training, referred to in the Vocational Education and Training Act (630/98), or a corresponding earlier qualification
- combined education programmes of less than three years in duration, referred to in the Act on Youth-level Education and the Universities of Applied Sciences experiment (391/91)
- vocational qualifications or further vocational qualifications in adult education of less than three years duration, referred to in the Vocational Adult Education Act (631/98)
- a non-Finnish qualification or studies equivalent to the qualifications mentioned above.

Eligibility for university of applied sciences studies in a corresponding field of study on the basis specified above may be broadened into general eligibility for university of applied sciences studies by:

- 1) additionally completing a) general or vocational studies that extend the post-basic education studies to three years of duration, or b) a further vocational qualification or c) a specialist vocational qualification or
- 2) gaining at least three years of work experience in a corresponding field after completing the qualification.

The corresponding field of study is defined according to the following fields of vocational education and training: Humanities and education; Culture; Natural sciences; Natural resources and the environment; Tourism, catering and domestic services; Social services, health and sports; Technology, communications and transport; Social sciences, business and administration.

A university of applied sciences can take into consideration a vocational qualification or school-level vocational education that does not fall into the fields of education and training specified above as studies in a corresponding field, if its content is close to the study programme specialisation.

Applicants with a Finnish competence based vocational qualification or competence based further vocational qualification must provide a copy of the original certificate to the admissions office of his or her first-choice university of applied sciences **by 20 February 2009**.

3. Finnish Matriculation examination and vocational qualification

If you have taken the Matriculation examination and have a vocational college diploma, you can choose which certificate you use for applying.

4. Non-Finnish degree or studies equivalent to the qualifications mentioned in sections 1 to 3. International Baccalaureate, European Baccalaureate and Reifeprüfung examinations completed in countries other than Finland

In order to demonstrate eligibility for university of applied sciences studies, an applicant applying with a non-Finnish qualification must provide a copy of the original certificate to the admissions office of his or her first-choice university of applied sciences by the set date. The university of applied sciences will then decide on the applicant's eligibility for all options expressed in the application. Those applying with a non-Finnish qualification must have completed the education they use for applying before the end of the application period. This does not apply to those

applicants who are citizens of an EU/EEA-country and who are completing their qualification in the spring of applying.²

Universities of applied sciences accept only final certificates awarded by a national or a regional body granting educational certificates. Therefore various other documents such as "Testimonials", "Statements of Results", "Examination Results", "Provisional Certificates", "Mark Sheets" or "Result Slips" are not considered as official certificates. In addition, an authorised Finnish, Swedish or English translation of the certificate must be provided, if the certificate is not written in one of these languages. All certificate copies and authorised translations of them must be delivered by post to the admissions office

by 20 February 2009 at 4.15 p.m. Finnish time.

Scanned or faxed copies are not accepted.

An applicant who is not a citizen of an EU/EEA –country must provide proof of his/her English language skills by the end of the application period to the admissions office of his/her first preferred university of applied sciences. In order to prove the applicant's English language skills, he/she must provide one of the following minimum requirements:

- IELTS score academic level 5,5
- TOEFL score 550 paper-based test
- TOEFL score 213 computer-based
- TOEFL score 79-80 internet-based test
- grade C in the Finnish matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity. TOEFL score results are only accepted directly from the Educational Testing Service.

In addition, secondary school education in English completed in Great Britain, Ireland, the United States, Canada, Australia or New Zealand or Bachelor's or Master's degree completed in English in one of these countries, is also accepted as a demonstration of sufficient English language skills.

² Admission is conditional until the final certificate and the official translation of the certificate into Finnish, Swedish or English are checked.

5. University of applied sciences and/or university degree

You cannot apply for degree programmes of universities of applied sciences with a university of applied sciences or a university degree. Use your upper secondary school leaving certificate for applying to higher education institutions.

LANGUAGE TEST

Degree Programme in International Business

Please note that all applicants of the Degree Programme in International Business must demonstrate sufficient English language skills in advance. Applicants cannot be exempted from the language skill requirement. However, evaluation of the applicant's English language skills is also included in the entrance examination (Culture and English Language). The English language proficiency of the applicants will be evaluated with the grading scale pass/fail. An applicant who fails the evaluation is withdrawn from admission.

An applicant for the Degree Programme in International Business who is not a citizen of an EU/EEA country must provide proof of his/her English language skills by the end of the application period or **by 20 February 2009 at 4.15 p.m.** Finnish time at the latest to the admissions office of his/her first preferred university of applied sciences.

The minimum language skills requirement is one of the following:

- IELTS score academic level 5.5
- TOEFL score 550 for the paper-based test
- TOEFL score 213 for the computer-based test
- TOEFL score 79-80 for the internet-based test
- grade C in the Finnish Matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination (www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

In addition, secondary school education in English completed in the United Kingdom, Republic of Ireland, the United States, Canada, Australia or New Zealand or a Bachelor or Master degree completed in English in one of these countries, is accepted as a demonstration of sufficient English language skills.

Degree Programmes in Information Technology and Business Information Technology

In the Degree Programmes in Information Technology and Business Information Technology applicants' English language skills are evaluated in a language test included in the entrance examination. The grading scale is pass/fail. An applicant who fails the language test is withdrawn from admission.

An applicant of the Degree Programme in Business Information Technology or Degree Programme in Information Technology can be exempted from the language test of the entrance examination, if he or she has provided a certificate of his/her English language skills to the admissions office of his/her first preference university of applied sciences. However, please note that an applicant of the Degree Programme in Information Technology or Business Information Technology who is not a citizen of an EU/EEA country must provide proof of his/her English language skills by the end of the application period or

by 20 February 2009 at 4.15 p.m.

Finnish time at the latest to the admissions office of his/her first preference university of applied sciences.

The minimum language skills requirement is one of the following:

- IELTS score academic level 5.5
- TOEFL score 550 for the paper-based test
- TOEFL score 213 for the computer-based test
- TOEFL score 79-80 for the internet-based test
- grade C in the Finnish Matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination (www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

In addition, secondary school education in English completed in the United Kingdom, Republic of Ireland, the United States, Canada, Australia or New Zealand, or a Bachelor or Master degree completed in English in one of these countries, is also accepted as a demonstration of sufficient English language skills.

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity. More information about the TOEFL test is available at www.ets.org/toefl and about the IELTS test at www.ielts.org.

TOEFL score results are only accepted directly from the Educational Testing Service. Other language certificates or signed copies of them must be delivered to the admissions office **by 20 February 2009 at 4.15 p.m. Finnish time.**

Oulu University of Applied Sciences has applied for a Designated Institution (DI) code from ETS - Educational Testing Service, which means that an applicant who will take a TOEFL test can allow the test organiser to send the official test score report directly to Oulu University of Applied Sciences. Applicants can use the code when they register for the TOEFL test and indicate our institution as a score recipient. **The TOEFL code of Oulu University of Applied Sciences is 0530.** Applicants can also provide in the registration form the name and address of the institution where they want their official score reports to be sent. In Oulu University of Applied Sciences the report can be sent to the following address:

OULU UNIVERSITY OF APPLIED SCIENCES
Admissions Office
P.O.BOX 405 (Albertinkuja 20)
FI-90101 OULU, FINLAND

Oulu University of Applied Sciences checks that the applicant is presenting a genuine IELTS Test Report Form (TRF), and that the candidate and the TRF match by using IELTS TRF Verification Service. Access to the service has been awarded to Oulu University of Applied Sciences by the test administration and is restricted in order to protect the data that is held on candidates.

ENTRANCE EXAMINATION GROUPS

Many of the universities of applied sciences co-operate in the entrance examination arrangements of the joint application system. They accept entrance examination results that an applicant has attained in another university of applied sciences. These universities of applied sciences form field-specific examination groups. It means that an applicant who has applied for 1-4 degree programmes within the same field of study (e.g. Social Sciences, Business and Administration) will be invited only to one entrance examination. The result will be accepted in all the co-operating degree programmes within the same

field of study that the applicant has applied for. Therefore, depending on the degree programmes an applicant applies for, he/she maybe invited to 1 - 4 entrance examinations. In order to have a valid entrance examination result for all his/her options the applicant must attend all the entrance examinations he/she is invited to. A list of universities of applied sciences' degree programmes that accept the results of each others' entrance examination within a field of study is available at www.admissions.fi.

Even though Oulu University of Applied Sciences has its own entrance examination in International Business, it accepts the results from other universities of applied sciences. In the Degree Programmes in Information Technology and Business Information Technology there is a national entrance examination.

CASES WITH EQUAL ADMISSION POINTS

Selection between applicants with equal admission points

In cases of a tie in admission points, applicants are ranked on the following basis:

1. order of preference of the options
2. result of the entrance examination
3. grade point average in all subjects
4. points awarded for school performance

DISCRETIONARY ADMISSION

Universities of Applied Sciences can use discretionary admission if the skills and knowledge of an ineligible applicant are sufficient. In discretionary admission the applicant is evaluated by the result of the entrance exam only. Universities of applied sciences using discretionary admission will be announced at www.admissions.fi. -> application practicalities. Please contact them directly.

Note that Oulu University of Applied Sciences does not use discretionary admission.

HOW TO APPLY FOR DISCRETIONARY ADMISSION

You can apply at www.admissions.fi. You must contact the universities of applied sciences to which you have applied and inform them that you are applying for discretionary admission. They might ask you to fill in an additional information sheet. Send all relevant certificates and their authorised translations into English, Finnish or Swedish to the admissions office or your first-choice university of applied sciences.

INTERNATIONAL DEGREE PROGRAMMES

DEGREE PROGRAMME IN BUSINESS INFORMATION TECHNOLOGY, OULU

Bachelor of Business Administration, BBA
Scope of degree: 210 Finnish credits/ECTS credits
Duration of studies: 3.5 years
Beginning of studies: Autumn 2009
Language of instruction: English

Number of applicants in Autumn 2008: 934 of which 230 primary applicants
Enrolment in Autumn 2008: 22 students
Enrolment in Autumn 2009: 22 students

Objectives of the programme

The objective of the Degree Programme in Business Information Technology is to educate internationally oriented experts for business and software development as well as other positions in the field of information technology, i.e. digital media and IT-support.

Contents of the Programme and Career Opportunities

The Degree Programme offers a solid competence for different careers in the field of information technology. It is oriented towards software development and software business, with an emphasis on international business skills and entrepreneurship.

Career opportunities include positions such as software analyst, software designer, programmer, product manager, IT-support officer, computer systems expert, webmaster and different marketing and customer service assignments in the field of information technology.

Implementation of the Degree Programme

The curriculum includes studies in software development, programming, digital media, network, web and mobile technologies as well as international business skills. Aspects of developing software products are emphasised in the curriculum. Teamwork and problem-solving in a multicultural learning environment are used as methods of instruction. Practical training, Bachelor's thesis and projects are carried out in co-operation with companies and organisations. Students are encouraged to take part in international student exchange.

Structure of the degree:

Basic Studies	60 ECTS cr
Professional Studies	90 ECTS cr
Free-choice Studies	15 ECTS cr
Practical Training	30 ECTS cr
Bachelor's Thesis	15 ECTS cr
Total	210 ECTS cr

For further information about the contents of the studies, please see the online Study Guide in Finnish www.oamk.fi/opinto-opas or in English www.oamk.fi/english/ects/2008-2009/curricula/

SELECTION CRITERIA

Admission groups

1. Admission on the basis of the total of points for school performance and the entrance examination:

Eligible applicants are those who have completed or are completing the Finnish Matriculation examination, the International Baccalaureate examination in a Finnish upper secondary school or the Reifeprüfung examination in Finland, or applicants who have completed European Baccalaureate examination of European schools.

Applicants who are completing their Finnish Matriculation examination during the application process apply with their latest upper secondary school certificate. Grades for the Matriculation examination are received from the Matriculation Examination register.

The maximum total of admission points is 100, out of which at most 30 can be awarded for school performance and 70 for the entrance examination.

Selection points

School performance	max 30 points
Entrance examination in English	max 70 points
(minimum requirement 21 points)	
Reading comprehension of IT literature	max 25 points
Motivation	max 15 points
Problem solving and mathematical and logical thinking	max 60 points
Written English	pass/fail
Total points	100 points (maximum)

The examination is the same as for group 2, but the points for the entrance examination (max. 100) will be scaled by 70% down to a maximum of 70 points.

More information on the points awarded for school performance on page 15.

2. Admission on the basis of the entrance examination

Applicants with Finnish vocational degrees, or whose eligibility to apply is based on non-Finnish qualifications, and are not mentioned in section 1 above, apply to universities of applied sciences solely on the basis of points awarded

for the entrance examination. The admission of those completing a European Baccalaureate examination in a European school in the spring of the application is also based only on this method. The admission of those EU/EEA citizens who are completing their qualifications in the spring of applying is based only on the points awarded for the entrance examination. No points will be awarded for school performance. The maximum total of entrance examination points is 100.

Selection points

Entrance examination in English	max 100 points
	(minimum requirement 30 points)
Reading comprehension of IT literature	max 25 points
Motivation	max 15 points
Problem solving and mathematical and logical thinking	max 60 points
Written English	pass/fail
Total points	100 points (maximum)

The students are selected with an entrance examination. An applicant must score a minimum of 30 points in the entrance examination in order to be selected.

ENTRANCE EXAMINATION

All eligible applicants will be invited to take the entrance examination that will be in English and take place

on 24 April 2009 at 12.00-15.00 p.m. at Oulu University of Applied Sciences, School of Business and Information Management in Oulu, Finland.

The Degree Programme in Business Information Technology takes part in the national entrance examination that is common for all programmes within the study field of Natural Sciences.

The original certificates that the applicants have demonstrated their eligibility with will be checked at the entrance examination. Detailed instructions about the entrance examination will be given in the invitation letter.

In exceptional cases the entrance examination may be taken on the same day as in Finland in the Finnish Embassy (www.formin.fi-> Diplomatic missions) or in the Finnish Cultural and Academic Institutes abroad (www.institute.fi), and this will have to be agreed on with Oulu University of Applied Sciences. International applicants will receive detailed instructions for procedures that need to be undertaken in the invitation letter. Please contact the Admissions Office, tel. +358 10 27 21032 or e-mail admissions@oamk.fi for further information.

In addition, the Finnish National Network for East and Southeast Asia of the Universities of Applied Sciences organises entrance examinations for eligible Asian applicants in April 2009 in some of the Asian countries depending on the number of eligible applicants per country.

The questions and the reading material at the entrance examination will be in English. An applicant must score at least 30 points in the entrance examination in order to be admitted to the programme.

The entrance examination includes essay and multiple-choice questions, which test the applicant's ability to study Business Information Technology and English language proficiency. The entrance examination is a written test based on the material made available at the entrance examination. No advance material needs to be acquired. The examination tests the applicant's motivation, logical thinking and reading comprehension skills as well as writing skills.

Oulu University of Applied Sciences accepts an entrance examination result that an applicant has obtained in the same field of study (Natural Sciences) at another Finnish University of Applied Sciences. This will have to be agreed on with the Admissions Office. The applicant should check whether the result gained at Oulu University of Applied Sciences can be accepted in another Finnish University of Applied Sciences by contacting the Admissions Office of the other university of applied sciences.

The entrance examination result can not be used for other selection rounds.

LANGUAGE TEST

In the Degree Programme in Business Information Technology applicants' language skills are evaluated in a language test included in the entrance examination. The grading scale is pass/fail. An applicant who fails the language test is withdrawn from admission.

An applicant can be exempted from the language test of the entrance examination, if he or she has provided a certificate of his/her English language skills to the admissions office of his/her first preferred university of applied sciences. However, please note that an applicant who is not a citizen of an EU/EEA country must provide proof of his/her English language skills by the end of the application period or **by 20 February 2009 at 4.15 p.m.** Finnish time at the latest to the admissions office of his/her first preference university of applied sciences.

The minimum language skills requirement is one of the following:

- IELTS score academic level 5.5
- TOEFL score 550 for the paper-based test
- TOEFL score 213 for the computer-based test
- TOEFL score 79-80 for the internet-based test
- grade C in the Finnish Matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination (www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

In addition, secondary school education in English completed in the United Kingdom, Republic of Ireland, the United States, Canada, Australia or New Zealand, or a Bachelor or Master degree completed in English in one of these countries, is also accepted as a demonstration of sufficient English language skills.

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity.

TOEFL score results are only accepted directly from the Educational Testing Service. Other language certificates or signed copies of them must be delivered to the admissions office

by 20 February 2009 at 4.15 p.m. Finnish time.

Selection between applicants with equal selection points

In cases of a tie in selection points, applicants are ranked on the following basis:

1. order of preference of the options
2. result of the entrance examination
3. grade point average in all subjects
4. points awarded for school performance

DEGREE PROGRAMME IN INFORMATION TECHNOLOGY, RAAHE

Bachelor of Engineering, Engineer (BEng)
Scope of degree: 240 Finnish credits/ECTS credits
Duration of studies: 4 years
Beginning of studies: Autumn 2009
Language of instruction: English
Number of applicants in Autumn 2008: 1848 of which 449

primary applicants

Enrolment in Autumn 2008: 20 students

Enrolment in Autumn 2009: 30 students

The Degree Programme in Information Technology is offered in the city of Raahe, 75 km south of Oulu, where Raahe School of Engineering and Business is located. It is one of the schools of Oulu University of Applied Sciences. The central administration and the other six schools of Oulu University of Applied Sciences are situated in Oulu. Raahe is a beautiful, old, small seafaring town with long traditions in offering a high level of education. The campus area is a successful combination of modern and traditional architecture. The computer classrooms and laboratories are equipped with the latest technology.

Objectives of the Programme

The programme in Information Technology is intended for both Finnish and international students who wish to pursue an international career in the field of computer engineering. During the first and second year the student achieves mathematical, scientific and business competence to solve technical problems. In professional studies the student acquires basic knowledge and skills in hardware and software. Engineering skills become deeper during the third and fourth year. The student is able to find, combine and apply the latest technological knowledge of the field.

Having completed studies in mobile technologies the student masters the implementation of wireless embedded systems. Mobile phones are well-known examples of such systems. Nowadays cars and household appliances include embedded systems. Graduates from Raahe are diverse specialists in computer engineering and possess versatile engineering skills and knowledge required for industrial assignments, administration and management.

Contents of the Programme and Career Possibilities

The main emphasis of instruction is on embedded computer systems. Basic studies consist of mathematics, physical sciences, economics and language studies. In the professional studies students can concentrate on the fields of embedded real-time software. Professional studies include courses in information processing, electronics, computer engineering, automation technology and telecommunications. Optional professional studies offer a chance to specialise in mobile technologies and information security technology.

Typically, graduates start their career as specialists, designers and constructors in various fields. Job description may be software/hardware analyst, software/hardware designer, programmer etc. Work experience widens career opportunities to create a more competent specialist in

management, administration and business assignments. Jobs and tasks may vary because of the changing area of focus in the industry.

Implementation of the Degree Programme

Multiculturalism and English as a working language are matters of course on our international campus. Students can also take part in international exchange programmes. Students participate in hardware and software projects and learn problem-solving in real environment. As members of a team, students are capable of working in a dependable and punctual manner as well as independently. Practically oriented teaching methods and facilities corresponding to those of industry make students able to find and apply information and skilled at using professional tools and equipment.

The school laboratories and R&D projects offer practical experience and traineeship periods in companies deepen acquired knowledge and skills. Close contacts with the students' prospective employers help the personnel to keep up with industrial development.

Structure of the degree:

Basic Studies	63 ECTS cr
Professional Studies	117 ECTS cr
Free-choice Studies	15 ECTS cr
Practical Training	30 ECTS cr
Bachelor's Thesis	15 ECTS cr
Total	240 ECTS cr

For further information about the contents of the studies, please see the online Study Guide in Finnish www.oamk.fi/opinto-opas or in English www.oamk.fi/english/ects/2008-2009/curricula/

SELECTION CRITERIA

Admission groups

1. Admission on the basis of the total of points for school performance and the entrance examination:

Eligible applicants are those who have completed or are completing the Finnish Matriculation examination, the International Baccalaureate examination in a Finnish upper secondary school or the Reifeprüfung examination in Finland, or applicants who have completed European Baccalaureate examination of European schools.

Applicants who are completing their Finnish Matriculation examination during the application process apply with their latest upper secondary school certificate. Grades

for the Matriculation examination are received from the Matriculation Examination register.

The maximum total of admission points is 100, out of which at most 30 can be awarded for school performance and 70 for the entrance examination.

Selection points

School performance	max 30 points
Entrance examination in English	max 70 points
	(minimum requirement 21 points)
Scientific knowledge	max 70 points
English language test	pass/fail
Total points	100 points (maximum)

The examination is the same as for group 2, but the points for the entrance examination (max. 100) will be scaled by 70% down to a maximum of 70 points.

More information on the points awarded for school performance on page 15.

2. Admission on the basis of the entrance examination

Applicants with Finnish vocational degrees, or whose eligibility to apply is based on non-Finnish qualifications, and are not mentioned in section 1 above, apply to universities of applied sciences solely on the basis of points awarded for the entrance examination. The admission of those completing a European Baccalaureate examination in a European school in the spring of the application is also based only on this method. The admission of those EU/EEA citizens who are completing their qualifications in the spring of applying is based only on the points awarded for the entrance examination. No points will be awarded for school performance. The maximum total of entrance examination points is 100.

Selection points

Entrance examination in English	max 100 points
	(minimum requirement 30 points)
Scientific knowledge	max 100 points
	(minimum requirement 30 points)
English Language test	pass/fail
Total points	100 points (maximum)

The students are selected with an entrance examination. An applicant must score a minimum of 30 points in the entrance examination in order to be selected.

ENTRANCE EXAMINATION

All eligible applicants will be invited to take the entrance examination that will be in English and take place

on 29 April 2009 at 12.00-15.00 p.m. at Oulu University of Applied Sciences, Raahe School of Engineering and Business in Raahe, Finland.

The Degree Programme in Information Technology takes part in the national entrance examination that is common for all programmes within the study field of Technology, Communications and Transport.

The original certificates that the applicants have demonstrated their eligibility with will be checked at the entrance examination. Detailed instructions about the entrance examination will be given in the invitation letter.

In exceptional cases the entrance examination may be taken on the same day as in Finland in the Finnish Embassy (www.formin.fi-> Diplomatic missions) or in the Finnish Cultural and Academic Institutes abroad (www.institute.fi), and this will have to be agreed on with Oulu University of Applied Sciences. International applicants will receive detailed instructions for procedures that need to be undertaken in the invitation letter. Please contact the Admissions Office, tel. +358 10 27 21032 or e-mail admissions@oamk.fi for further information.

In addition, the Finnish National Network for East and Southeast Asia of the Universities of Applied Sciences organises entrance examinations for eligible Asian applicants in April 2009 in some of the Asian countries depending on the number of eligible applicants per country.

The entrance examination is a written test in English. No advance material needs to be acquired. In the entrance examination there is a scientific knowledge part and a separate English language test. The scientific knowledge part of the entrance examination tests the applicants in mathematics, physics and logical decision-making. In this part applicants must score a minimum of 21 points in the group that will be selected on the basis of the total of points for school performance and the entrance examination and 30 points in the group that will be selected solely on the basis of entrance examination. The maximum is 70 in the first mentioned group and 100 points in the second group. The English language part of the entrance examination tests the candidate's skills in the English language (reading comprehension and writing) and ability to study information technology in English. The grading scale is pass/fail.

Oulu University of Applied Sciences accepts an entrance examination result that an applicant has obtained in the same field of study (Technology, Communications and Transport) at another Finnish University of Applied Sciences. This will have to be agreed on with the Admissions Office. The applicant should check whether the result gained at Oulu University of Applied Sciences can be accepted in another Finnish University of Applied Sciences by contacting

the Admissions Office of the other university of applied sciences.

The entrance examination result can not be used for other selection rounds.

LANGUAGE TEST

In the Degree Programme in Information Technology applicants' English language skills are evaluated in a language test included in the entrance examination. The grading scale is pass/fail. An applicant who fails the language test is withdrawn from admission.

An applicant can be exempted from the language test of the entrance examination, if he or she has provided a certificate of his/her English language skills to the admissions office of his/her first preference university of applied sciences. However, please note that an applicant who is not a citizen of an EU/EEA country must provide proof of his/her English language skills by the end of the application period or by **20 February 2009 at 4.15 p.m.** Finnish time at the latest to the admissions office of his/her first preferred university of applied sciences.

The minimum language skills requirement is one of the following:

- IELTS score academic level 5.5
- TOEFL score 550 for the paper-based test
- TOEFL score 213 for the computer-based test
- TOEFL score 79-80 for the internet-based test
- grade C in the Finnish Matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination (www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

In addition, secondary school education in English completed in the United Kingdom, Republic of Ireland, the United States, Canada, Australia or New Zealand, or a Bachelor or Master degree completed in English in one of these countries, is accepted as a demonstration of sufficient English language skills.

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity.

TOEFL score results are only accepted directly from the Educational Testing Service. Other language certificates or signed copies of them must be delivered to the admissions office **by 20 February 2009 at 4.15 p.m. Finnish time.**

Selection between applicants with equal selection points

In cases of a tie in selection points, applicants are ranked on the following basis:

1. order of preference of the options
2. result of the entrance examination
3. grade point average in all subjects
4. points awarded for school performance

DEGREE PROGRAMME IN INTERNATIONAL BUSINESS, OULU

Bachelor of Business Administration, BBA
 Scope of degree: 210 Finnish credits/ECTS credits
 Duration of studies: 3.5 years
 Beginning of studies: Autumn 2009
 Language of instruction: English

Number of applicants in Autumn 2008: 1594 of which 432 primary applicants
 Enrolment in Autumn 2008: 25 students
 Enrolment in Autumn 2009: 25 students

Objectives of the Programme

The Degree Programme in International Business has been designed to meet the requirements of internationally oriented small and medium-sized enterprises in the field of high technology. It is intended for both Finnish and international students wishing to seek employment in international trade and marketing.

Contents of the Programme and Career Possibilities

The programme takes 3.5 years to complete. The scope of the degree is 210 ECTS cr. The programme consists of 60 ECTS cr of basic studies, 90 ECTS cr of professional studies, 30 ECTS cr of practical training, 15 ECTS cr of free-choice studies and 15 ECTS cr of a Bachelor's thesis. The programme leads to the Degree of a Bachelor of Business Administration (BBA). Studies include courses in marketing, international business, negotiation skills, management, SAP, languages and computing. Practical training is carried out during the autumn term of the third year either in Finland or abroad in the field of International Business. After graduation students typically work in

international marketing and sales, international co-operation, logistics and controlling.

Implementation of the Degree Programme

The programme emphasises interaction within a multicultural group and it comprises of lectures, discussions, group works, presentations, projects, case studies and visits to high-tech companies. Students have access to up-to-date computer facilities. Many of the courses are delivered in co-operation with visiting lecturers from foreign partner universities. Students are encouraged to complete a part of their degree, including practical training, in partner institutions in Europe, Asia and the USA. The special needs of a student can be taken into consideration in the student's personal study plan.

Structure of the degree:

Basic Studies	60 ECTS cr
Professional Studies	90 ECTS cr
Free-choice Studies	15 ECTS cr
Practical Training	30 ECTS cr
Bachelor's Thesis	15 ECTS cr
Total	210 ECTS cr

For further information about the contents of the studies, please see the online Study Guide in Finnish www.oamk.fi/opinto-opas or in English www.oamk.fi/english/ects/2008-2009/curricula/

SELECTION CRITERIA

Admission groups

1. Admission on the basis of the total of points for school performance and the entrance examination:

Eligible applicants are those who have completed or are completing the Finnish Matriculation examination, the International Baccalaureate examination in a Finnish upper secondary school or the Reifeprüfung examination in Finland, or applicants who have completed European Baccalaureate examination of European schools.

Applicants who are completing their Finnish Matriculation examination during the application process apply with their latest upper secondary school certificate. Grades for the Matriculation examination are received from the Matriculation Examination register.

The maximum total of admission points is 100, out of which at most 30 can be awarded for school performance and 70 for the entrance examination.

Selection points

School performance	max 30 points
Entrance examination in English	max 70 points
(minimum requirement 21 points)	
Marketing	max 34 points
Management and Entrepreneurship	max 33 points
Culture and English Language	max 33 points
Evaluation of the English language skills on the basis of the part "Culture and English Language"	pass/fail
Total points	100 points (maximum)

The examination is the same as for group 2, but the points for the entrance examination (max. 100) will be scaled by 70% down to a maximum of 70 points.

More information on the points awarded for school performance on page 15.

2. Admission on the basis of the entrance examination

Applicants with Finnish vocational degrees, or whose eligibility to apply is based on non-Finnish qualifications, and are not mentioned in section 1 above, apply to universities of applied sciences solely on the basis of points awarded for the entrance examination. The admission of those completing a European Baccalaureate examination in a European school in the spring of the application is also based only on this method. The admission of those EU/EEA citizens who are completing their qualifications in the spring of applying is based only on the points awarded for the entrance examination. No points will be awarded for school performance. The maximum total of entrance examination points is 100.

Selection points

Entrance examination in English	max 100 points
(minimum requirement 30 points)	
Marketing	max 34 points
Management and Entrepreneurship	max 33 points
Culture and English Language	max 33 points
Evaluation of the English language skills on the basis of the part "Culture and English Language"	pass/fail
Total points	100 points (maximum)

The students are selected with an entrance examination. An applicant must score a minimum of 30 points in the entrance examination in order to be selected.

ENTRANCE EXAMINATION

All eligible applicants will be invited to take the entrance examination that will be in English and take place

on 28 April 2009 at 12.00-15.00 p.m. at Oulu University of Applied Sciences, School of Business and Information Management in Oulu, Finland.

The original certificates that the applicants have demonstrated their eligibility with will be checked at the entrance examination. Detailed instructions about the entrance examination will be given in the invitation letter.

In exceptional cases the entrance examination may be taken on the same day as in Finland in the Finnish Embassy (www.formin.fi-> Diplomatic missions) or in the Finnish Cultural and Academic Institutes abroad (www.institute.fi), and this will have to be agreed on with Oulu University of Applied Sciences. International applicants will receive detailed instructions for procedures that need to be undertaken in the invitation letter. Please contact the Admissions Office, tel. +358 10 27 21032 or e-mail admissions@oamk.fi for further information.

In addition, the Finnish National Network for East and Southeast Asia of the Universities of Applied Sciences organises entrance examinations for eligible Asian applicants in April 2009 in some of the Asian countries depending on the number of eligible applicants per country.

The entrance examination will be in English as well as the examination's reading material. An applicant must score at least 30 points in the entrance examination in order to be admitted to the programme.

The entrance examination includes essay- and multiple-choice questions, which test both the applicant's ability to study and English language proficiency. The language skills of the applicant are evaluated on the basis of the Culture and Language part of the entrance examination. The grading scale is pass/fail. The entrance examination is a written test based on the reading material, which can be obtained free of charge on the internet as follows:

Marketing

http://www.oamk.fi/docs/english/applicants/material09/dib_entexam_2009_marketing.pdf

Management and Entrepreneurship

http://www.oamk.fi/docs/english/applicants/material09/dib_entexam_2009_management_entrepreneurship.pdf

Culture and English Language

http://www.oamk.fi/docs/english/applicants/material09/dib_entexam_2009_language_culture.pdf

The Degree Programme in International Business of Oulu University of Applied Sciences has its own entrance examination. However, Oulu University of Applied Sciences accepts an entrance examination result that an applicant has obtained in the same field of study (Social Sciences, Business and Administration) at another Finnish University

of Applied Sciences. This will have to be agreed on with the Admissions Office. The applicant should check whether the result gained at Oulu University of Applied Sciences can be accepted in another Finnish University of Applied Sciences by contacting the Admissions Office of the other university of applied sciences.

The entrance examination result can not be used for other selection rounds.

LANGUAGE TEST

Please note that all applicants of the Degree Programme in International Business must demonstrate sufficient English language skills in advance. Applicants cannot be exempted from the language skill requirement. However, evaluation of the applicant's English language skills is also included in the entrance examination (Culture and English Language). The English language proficiency of the applicants will be evaluated with the grading scale pass/fail. An applicant who fails the evaluation is withdrawn from admission.

An applicant of the Degree Programme in International Business who is not a citizen of an EU/EEA country must provide proof of his/her English language skills by the end of the application period or

by 20 February 2009 at 4.15 p.m. Finnish time at the latest to the admissions office of his/her first preferred university of applied sciences.

The minimum language skills requirement is one of the following:

- IELTS score academic level 5.5
- TOEFL score 550 for the paper-based test

- TOEFL score 213 for the computer-based test
- TOEFL score 79-80 for the internet-based test
- grade C in the Finnish Matriculation examination in advanced level English (IB-examination grade 4 completed in Finland, Reifeprüfung –examination grade 7 completed in Finland or EB-examination grade 6.00-6.95)
- skills level 4 in English in the Finnish National Language Proficiency examination (www.oph.fi -> Tutkintopalvelut -> Yleiset kielitutkinnot).

In addition, secondary school education in English completed in the United Kingdom, Republic of Ireland, the United States, Canada, Australia or New Zealand or a Bachelor or Master degree completed in English in one of these countries, is also accepted as a demonstration of sufficient English language skills.

Both TOEFL and IELTS test results are valid for two years. The Finnish National Language Proficiency examination does not have a set date of validity.

TOEFL score results are only accepted directly from the Educational Testing Service. Other language certificates or signed copies of them must be delivered to the admissions office **by 20 February 2009 at 4.15 p.m.** Finnish time.

Selection between applicants with equal selection points

In cases of a tie in selection points, applicants are ranked on the following basis:

1. order of preference of the options
2. result of the entrance examination
3. grade point average in all subjects
4. points awarded for school performance

ENROLMENT

It is compulsory for every student to enrol at the Oulu University of Applied Sciences every academic year. The enrolment must be completed for the whole academic year (1 August – 31 July). First year students have to enrol according to the instructions given in the notification of admission. If a student has not completed his/her enrolment within the given time limit he/she will lose his/her right to study.

Enrolment alternatives

The rights of a present student:

- It is possible to complete courses.
- The student is entitled to receive student financial aid and meal subsidy as well as certain benefits for members of the student union (e.g. travel discounts).

The rights of an absent student:

- It is not possible to complete courses.
- An absent student is not entitled to receive student financial aid and meal subsidy or certain benefits for members of the student union (e.g. travel discounts).
- Enrolment as absent student for two academic years is not to be included in the prescribed maximum duration of studies, if the student has completed his/her enrolment as absent within the given time limit.

Obligations of a student who continues studies after an absence:

- During the student's absence the curriculum may have changed substantially, so that he/she must earn the lacking credits according to the latest valid curriculum.
- It is necessary to review and possibly update the personal study plan before continuing the studies.

A first year student

A first year student cannot enrol until she/he has irrevocably accepted the study place and has sent an official confirmation form to the University of Applied Sciences. **New students are required to return the enrolment form together with their confirmation of acceptance by the date mentioned in the notification of admission.** A student may accept only one study place in a degree programme leading to a higher education degree during one academic year, even though he/she enrolls as absent or terminates his/her studies at the first study place during the first academic year.

A first year student should consider carefully, whether it is beneficial to use the possibility to enrol as absent in

the beginning of the academic studies, especially when he/she has been accepted to an education leading to a degree, which will not be offered every year, e.g. so-called conversion adult education. It may be difficult to start the studies after the absence or even impossible according to the originally planned curriculum of the degree programme.

A student coming from non-EU/EE countries should notice, that if he/she enrolls as absent for the first year, he/she will then be allowed to start the studies in the next years autumn term provided that he/she then possesses a valid residence permit for Finland.

If an admitted student does not come to the first meeting that has been announced in the notification of admission, he/she has to notify Oulu University of Applied Sciences about the reason of his/her non-appearance. If the student does not bring the original certificates giving eligibility for studies to Oulu University of Applied Sciences on the day that has been announced in the notification of admission, he/she will lose his/her right to study. A new applicant will be admitted to the degree programme from a reserve place. The selection is not final until the certificates have been checked.

Enrolment period

A student who is continuing his/her studies has to enrol in the period from 15 April to 31 May for the whole following academic year. He/she can change his/her enrolment for absence/presence during the enrolment period. There is an additional enrolment period from 1 June to 10 September, when a student is only allowed to enrol as present. A student who has been granted a discretionary extension period to complete his/her studies is not allowed to enrol as absent.

If a student does not complete his/her enrolment within the given time limit he/she loses his/her right to study. Absence without enrolment as absent shortens the prescribed maximum duration of studies. If a student wishes to continue his/her studies, he/she can re-apply for the right to study at the University of Applied Sciences. The director of study affairs can restore the right to study from the beginning of the following spring term.

Discretionary extension period

If the prescribed maximum duration of the studies ends at the turn of the year, the enrolment will be taken into consideration only for the autumn term. The University of Applied Sciences can, under special circumstances, grant the student a discretionary extension period to complete his/her studies. The discretionary extension period must be applied for during validity of the right to study. Unforeseen or exceptional circumstances in the life of the student are

the prerequisite for the extension period. A student who has been granted a discretionary extension period to complete his/her studies is not allowed to enrol as absent.

Instructions for resignation

A student can be considered resigned from the date that he/she has left a dated and signed resignation announcement to the Study Affairs Office of the University of Applied Sciences or to the Student Affairs Office of the school. If the resigned student wishes to continue his/her studies at a later date, he/she can re-apply for the right to study according to the normal admission procedure.

Codes for filling the enrolment form in the following cases:

Enrolment as absent

- T1 Child-care leave, maternity leave, parenting leave
- T2 Military or civil service
- T3 Sick leave
- T4 Work
- T5 Other reason

Reason for resignation

- E1 I am going to university
- E2 I am going to another university of applied sciences
- E3 I am going to a vocational institute
- E4 I am going to another educational institute
- E5 I am going to study abroad
- E6 I am going to work
- E7 Other/personal reasons

RESIDENCE IN FINLAND

Students admitted to the degree programmes should start their immigration document process as soon as possible to avoid delayed start of studies. Please notice that we have done our best to ensure that all information given about residence in Finland is correct and up-to-date, but we cannot guarantee the accuracy of information described hereafter. However, you can always check the details by contacting the Finnish Immigration Service.

VISA

If you are asked to take an entrance examination in Finland organised by Oulu University of Applied Sciences before being admitted as a student, you must first apply for a Finnish visa. A visa is not required if your home country has signed a visa exemption treaty with Finland. Information on visa exemption is available from all Finnish diplomatic missions abroad. For information about visas and visa applications, you may contact the Ministry for Foreign Affairs of Finland and its diplomatic missions abroad. See the following Web site: www.formin.fi/english/

RESIDENCE PERMIT

You can get a residence permit if you have been admitted to a Finnish University of Applied Sciences. Apart from proving that you have been accepted to study at a recognised institution, you must also demonstrate that you have a secure income, i.e. either your own funds or a scholarship. Before a residence permit can be granted, you must make a bank deposit of 6,000€ in a Finnish bank in your own name and this must be renewed each year. Alternatively, you must demonstrate that you have the above-mentioned sum available for transfer to your account for study purposes. There are no restrictions on how you use this money. A student must have insurance cover when applying for a residence permit, because the Finnish health care system does not cover the health care costs of foreign students. The residence permit cannot be granted without a valid insurance.

Where to Apply for a Residence Permit and Visa?

The first residence permit and (if necessary) visa application should be addressed to the Finnish diplomatic mission in your home country before entering Finland. If you are currently a permanent resident abroad, the application should be addressed to the Finnish diplomatic mission in your country of residence. A residence permit can also be granted to you in any other country where you are staying legitimately, if this is considered reasonable.

If an applicant has been granted a visa to take entrance examinations in Finland, he/she must usually return to his or

her home country after the entrance examination in order to apply for the actual residence permit, since the visa allows for only a short stay. In exceptional circumstances the residence permit can be granted in Finland for an applicant who has passed the entrance examination and the applicant may not be required to return to his/her home country to apply for a residence permit for his/her studies. Then the application should be submitted to the local police. Note, however, that it normally takes at least a month before the results of the student selection are announced.

Applications for extension of a residence permit can be made to the local police in Finland.

CITIZENS FROM NORDIC COUNTRIES

If you are a citizen of Sweden, Norway, Denmark or Iceland you do not need a visa or a residence permit to study in Finland. However, if your studies last for more than six months, you must register your residence in Finland at a Register Office under Inter-Nordic Migration Form. Students from the Nordic countries are not required to provide proof of funding.

EU CITIZENS AND EQUIVALENT

The right to reside in Finland as a student

EU citizens and equivalent persons do not need a residence permit, but they must register their right to reside in Finland at a police department, if their stay lasts for longer than three months. A written certificate of registration (in Finnish: Unionin kansalaisen oleskeluoikeuden rekisteröintitodistus) is given to persons who have been registered. A student who is an EU citizen or an equivalent person may provide proof of funding in any way he or she chooses. He or she must self-finance his or her stay in Finland during the study period. The Finnish government does not provide funding for an EU citizen and an equivalent person to stay in Finland, nor does it cover expenses for medical care for such a person. An EU citizen and an equivalent person is not entitled to the Finnish study grant. Unless it is withdrawn, the right to reside in Finland is valid until further notice.

In addition to Finland, the Member States of the European Union (EU) include Austria, Belgium, the Czech Republic, Cyprus, Denmark, Estonia, France, Germany, Greece, Great Britain, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Portugal, Poland, Spain, Slovakia, Slovenia and Sweden. Similar regulations on the right of free movement that apply to citizens of EU Member States also apply to those of Iceland, Liechtenstein, Norway and Switzerland. Hence, the citizens of these States are equated with EU citizens.

TRAVELLING INSIDE THE SCHENGEN AREA

Since 25 March 2001, the Schengen area has been made up of the following 15 Schengen countries: Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Italy, Greece, Luxembourg, Netherlands, Norway, Portugal, Spain and Sweden. All these countries except Norway and Iceland are European Union members. This means changes in visa practices and border control practices. Under the Schengen Convention, internal borders of the Schengen countries may be crossed at any point without any checks on persons being carried out. Those persons crossing external borders of the Schengen area will be subject to entry and departure checks as before. In Finland, entry and departure checks are carried out by the Frontier Guard. Applying the Schengen acquis will not change import and export rights. Regular customs checks were abolished at the internal borders of the EU countries when Finland became a member of the EU in 1995. Åland's exceptional position in view of taxation will have no effect on applying the Schengen acquis in the region.

Take your passport or identity card with you

Although there are no longer regular checks on persons in the Schengen area, nationals of EU countries are obliged to prove their identity, if necessary, as agreed upon jointly. People may be subject to passport control for example when flying from one Schengen country to another on a flight, which continues after a stop-over to a non-Schengen country.

OTHERS THAN EU CITIZENS AND EQUIVALENT

Citizens of other than Nordic or EU/EEA countries are required to have a residence permit. The applicant must have a valid passport or other travel document before he or she can be granted a residence permit. The first application for a residence permit must be made before arrival to Finland at the Finnish embassy or consulate in the country where the applicant permanently lives.

Foreigners must fulfil certain criteria in order to obtain a residence permit for study in Finland. The most important of these are:

- They must be at least 18 years old.
- They are going to study at a higher education institution.
- Their application for the permit includes a proof that they have been accepted as a full-time student.
- Their application indicates the degree to which their studies lead as well as the estimated length of studies.

- They must demonstrate that they have a secure income, i.e. either their own funds or a scholarship that will cover their study and living expenses in Finland. Before a residence permit can be granted, they must make a bank deposit of 6,000€ in a Finnish bank account in their own name and this must be renewed each academic year. Applicants must have a minimum of 500€ per month at their disposal. In some cases they can show that the funds are available for transfer from their home country to Finland by means of a reliable banking connection. There are no restrictions on how they use this money. Foreign students participating in a scholarship or exchange programme must show proof of acceptance by the programme sponsor in place of the deposit.
- The applicant is required to have taken an insurance issued by a reliable and solvent company or institution covering the costs incurred by an illness or an accident as further decided by the competent ministry unless otherwise provided for by a bilateral social security agreement or another international agreement binding in Finland.
- A student must have insurance cover when applying for a residence permit. A residence permit cannot be granted without a valid insurance. A residence permit cannot be issued for a period exceeding the period of the insurance cover. For more information on insurance requirements see page 36.

If a person is granted a visa to attend entrance examinations in Finland and becomes selected, he/she can in some exceptional circumstances apply for a student residence permit at local police authorities in Finland and does not need to return to the home country for this purpose. All other criteria will still be applicable (see above). The residence permits in Finland are granted by the Finnish Immigration Service. On its Web site at www.migri.fi (English – Students) you will find more information on residence in Finland. The Finnish police are responsible for granting residence permits and visa extensions and re-entry visas to foreign nationals already resident in Finland. Applications should normally be submitted in these cases in person to the police authorities of the applicant's place of residence. See the Finnish police home pages: www.poliisi.fi (English – Licences).

Non-EU/EEA citizens who have been admitted to study at Oulu University of Applied Sciences, can enter the Oulu University of Applied Sciences only if they possess a valid residence permit for the studies in Finland. If an admitted student does not come to the first meeting that has been announced in the notification of admission, he/she has to

notify Oulu University of Applied Sciences about the reason of his/her non-appearance. If the student does not bring the original certificates giving eligibility for studies to Oulu University of Applied Sciences on the day that has been announced in the notification of admission, he/she will lose his/her right to study. A new applicant will be admitted to the degree programme from a reserve place. The selection is not final until the certificates have been checked.

ENGLISH PROFICIENCY AND RESIDENCE PERMIT FOR STUDY IN FINLAND

NOTE! International applicants who have been admitted to the university of applied sciences, but do not have a residence permit yet for Finland: the Finnish Embassy or consulate in the country where the applicant permanently lives grants the residence permit and (if necessary) visa. Please note, that apart from the fact, that an applicant has passed the entrance examination, an IELTS language certificate of academic level or a TOEFL-score may be required from applicants. For getting the residence permit the completion of the language test is one prerequisite among others. Foreigners must fulfil certain criteria in order to obtain a residence permit for study in Finland. Please, contact your local Finnish Embassy for details. For more information on student's residence permit see the following Web site: www.migri.fi

HOW LONG IS A RESIDENCE PERMIT VALID?

A residence permit granted to a student is temporary by its nature. A temporary residence permit bears the letter B. If the studies last for more than a year, the residence permit is usually granted for one year at a time. An extension of the permit requires that the student is still registered at the educational institution, is a full-time student and has completed the required courses of the degree programme (ca. 45 credits in an academic year). If the student has a poor study performance, an extension of the residence permit may be denied. An application for the extension of a residence permit must be submitted with similar documents that were required for the first residence permit application before leaving for Finland. Additionally the applicant must provide details of comprehensive health insurance cover for the extension period. The student may have to prove that he/she has completed Finnish/English language courses and has good command in the language of instruction. The application for an extension of the residence permit is submitted to the local police.

PERMISSION TO WORK ON A RESIDENCE PERMIT

Students are allowed to do a limited amount of paid work during the studies under a residence permit issued for studies if the work in question is practical training included in the studies or Bachelor's thesis commissioned by an employer. Part-time work is also possible, if the working time does not exceed 25 hours per week. Full-time working is allowed only during breaks in teaching (holiday seasons, summer and Christmas) and practical training. Students do not need a permit for part-time work in Finland.

Earnings from part-time work during term-time may be included in the amount of disposable funds required for a residence permit at the discretion of the authorities. This is not, however, possible in the case of a first residence permit.

TAXATION

Taxation of your income depends on your working time in Finland. For further information, see www.mol.fi (Ministry of Labour). You will also need to apply for a tax card when working in Finland (see www.vero.fi, Finnish National Board of Taxes).

Please note that the majority of employers require Finnish language skills from their employees.

WHAT HAPPENS AFTER THE STUDIES ARE COMPLETED?

After completing the studies, the student may remain in Finland if he or she can be granted a new residence permit on other grounds. The permit may be granted, for example for postgraduate studies in the same field of study or on the basis of family ties or employment.

A foreign student who has graduated from a Finnish university of applied sciences can be issued a temporary residence permit so that he/she can look for work. A new temporary residence permit can be issued once for a graduate for six months after the previous residence permit has ended. Students who have completed a degree in Finland and have sufficient skills in the Finnish language have good opportunities to find employment in Finland.

Further information on the residence permit for students and on how to apply for it will be given also by the police.

The legislation concerning residence in Finland (Aliens Act 301/2004) can be found on the following Web site: www.migri.fi. (English – Legislation)

REGISTRATION OF A FOREIGNER IN FINLAND AND PERSONAL IDENTITY NUMBER

Basic information on people residing in Finland is recorded in the Population Information System. Such information to be registered includes e.g. name, date of birth, nationality, family relationships and address. The registered information is used for example for the purposes of elections, taxation, health care, judicial administration and statistical purposes.

A Finnish municipality of residence is registered for a foreigner who has moved to Finland if he/she intends to stay in Finland permanently and if he/she also has a residence permit for at least one year. Citizens of EU countries do not need a residence permit, but they must register their right to stay in Finland with the local police if they stay in Finland for more than 3 months. By law a foreigner must submit the same information for registration as a Finnish citizen if he/she resides in Finland for at least one year. The registration takes place in a local Register Office (which is called Maistraatti in Finnish). Citizens of the Nordic countries (Denmark, Iceland, Norway and Sweden)

do not need to report at the Register Office, but if they move from another Nordic country to Finland, they must present an Inter-Nordic Migration Form. Further information on the registration is available at www.maistraatti.fi or at the local Register Offices of Oulu (Oulun Maistraatti, Isokatu 4, 90100 OULU) and Raahen Maistraatti, Kuumatinkatu 6, 92100 RAAHE).

On the basis of registration at the Register Office, a foreigner is given the same kind of personal identity number as a Finnish citizen has. You can get your personal identity number from the local Register Office in about one week from your registration. The personal identification number is used for identification purposes, for example in banks, hospitals and the registers of different authorities. A foreigner residing in Finland for a short time only may also obtain a personal identity number if he/she needs it, for example, for his/her work. However, no municipality of residence is registered for him/her in Finland and therefore he does not necessarily have the same rights as persons who reside in Finland permanently.

STUDYING EXPENSES

Degree students are exempt from tuition, but they have to pay the expenses for their own study materials. Students pay the student union's (OSAKO – Student Union of Oulu University of Applied Sciences) membership fee annually to get a student card (27 € / academic year 2008-2009). The student card allows students certain benefits and discounts (in travelling, etc.). All students get a meal subsidy card that entitles them to have inexpensive meals at student restaurants (max. around 2.60 €/a meal). Students can take care of their physical condition by taking part in sports activities arranged by the Welfare Services of the Oulu University of Applied Sciences. A sports pass is available for 20 euros / academic year and it allows the student to take some sport shifts free of charge and others at reduced price.

The majority of Finnish students are financially supported by the Finnish state. Foreign students are entitled to the students' financial aid only with certain restrictions. See for more information on students' financial aid below. The studies of a foreign student are normally financially supported by the student's parents, or the student has been awarded a scholarship from his/her home country or from an international institution to cover the expenses and living costs in Finland. Oulu University of Applied Sciences is unfortunately not able to provide any financial support for the students.

Foreign students must demonstrate their own funds for supporting their living and studying in Finland during their stay in the country. A guarantee-money of 6,000 €/academic year or a scholarship must be deposited in a Finnish bank account under the name of the student. See also instructions for residence in Finland, p. 31.

If a foreign student would like to come to Finland as a degree student, he/she should ask the authorities of his/her home country for further information on grants by contacting e.g. the Ministry of Education or the National Agency for Education. Finland is not able to provide scholarships for international students who are taking a degree at a university of applied sciences in Finland.

FINANCIAL AID FOR FINNISH STUDENTS

Finnish students are entitled to students' financial aid, which is intended to provide an income to financially needy students whose parents are not under obligation to finance their studies and who are not eligible for aid under some other provisions. In order to qualify, a student must have gained admission to higher education, be studying full time, and be in need of financial assistance.

Financial aid is available in the form of study grants, housing supplements and government guarantees for

student loans. Study grant and housing supplement are government-financed benefits with monthly payments to the student's bank account. The study grant is subject to tax. Student loans are granted by banks operating in Finland. Repayment normally begins after the studies have ended. Because the loan is guaranteed by the state, no other security is required.

Finnish students can also get financial help with studies that take place outside Finland, provided that they correspond to Finnish studies that would be covered by the student financial aid provisions or alternatively form a part of a Finnish degree programme. A study grant, a housing supplement and a government guarantee for student loans are available for studies abroad.

FINANCIAL AID FOR FOREIGN STUDENTS

Foreign citizens can get financial help with studies from the Finnish state if they have had a valid residence permit and have lived in Finland at least two years for some purpose other than studies, and their residence in Finland is considered to be permanent. Even if a foreign student has been in Finland for less than two years, he/she may qualify for student financial aid if he/she e.g. is a refugee or remigrant. Nationals of EU and EEA Member States can get help with studies that are closely related to their work or if they have become involuntarily unemployed. The family members of employees covered by the EEA Agreement can also get financial assistance with their studies in the same way as Finnish citizens.

Further information on students' financial aid is available on the following Web site of the Social Insurance Institution of Finland KELA: www.kela.fi (Financial Aid for Students)

LIVING EXPENSES AND ACCOMMODATION

The cost of living in Finland is about the same as in other EU countries. Students admitted to a degree programme have to pay for food, accommodation, study materials, clothing, transportation and social activities. International students should also take the travel expenses from home country to Finland into account. Residence permits and other formalities are also subject to a charge. Please see information on the residence permit fees at www.migri.fi.

Monthly costs for students are roughly estimated to be:

Accommodation	170—400 EUR
Lunch at student canteens	40—65 EUR
Self-catering	85—130 EUR
Other expenses	85—150 EUR

NOTICE! This estimate does not include social activities, travel or clothing. It has been estimated that an average Finnish student spends 600—800 euros a month. Expenses during the first month(s) of stay will most likely be higher than in the aforementioned estimation due to rent deposits and other relocation costs.

Students who are members of the student union are entitled to various discounts on transportation costs and student meals.

Please note that foreign students have to pay the expenses of their travel to Finland.

ACCOMMODATION

Accommodation can not be arranged for the students by the Oulu University of Applied Sciences. Accommodation is available either on the private housing market or in the halls of residence. Student accommodation in Finland is of high standard. The apartments and rooms are in very good condition and include central heating, cooking and washing facilities and internet access. Both furnished and unfurnished rooms are available.

Admitted students should directly contact the student accommodation services. Inexpensive self-catering student accommodation in single or twin rooms is usually offered in the halls of residence. Most of the rooms have a communal kitchenette, a toilet and a shower. Flats and family housing are also available in some halls of residence. The price of accommodation varies depending on the type of the accommodation. The monthly rent for a room in a student hostel or halls of residence is around 170-270 euros, for a one-room flat 290-460 euros and for a family flat 390-650 euros. There is a rent deposit that must be paid before signing the rental agreement. The deposit is a guarantee that the tenants will take care of their duties and take good care of the apartment. The deposit for shared apartments

is usually ca. 250 euros, and for other apartments ca. 400 euros. The deposit will be refunded when the tenancy has expired, if the rents have been paid and the apartment is in normal condition.

OULU

Students admitted to the Degree Programme in International Business and Business Information Technology should contact the Student Housing Foundation of Northern Finland (Pohjois-Suomen opiskelija-asuntosäätiö PSOAS), Mannenkatu 1A, FI-90100 OULU, FINLAND, Telephone for housing applications Accommodation office +358 8 317 110, e-mail: asuntotoimisto@psoas.fi, www.psoas.fi/en/. You can either leave your housing application in the Housing Office of PSOAS or you can fill in an application form on the Internet: www.psoas.fi/en/applying/application.php Please note, that the application for accommodation must be sent to the PSOAS Office at least three months before the date of arrival of the student.

RAAHE

The students admitted to the Degree Programme in Information Technology (Raahen School of Engineering and Business) should contact the following Accommodation Foundations for accommodation:

KIINTEISTÖ OY KUMMATTI (HOUSING AGENCY)
Address: Kauppakatu 50, FI-92100 RAAHE, FINLAND
Tel. +358 8 211 8501
taina.vuorinen@kummatti.fi
www.kummatti.fi
Office hours: Monday to Wednesday 9.00-16.00
Thursday 9.00 - 17.00, Friday 9.00 -15.00

RAAHEN SEUDUN ASUNTOSÄÄTIÖ (HOUSING AGENCY)
Address: Ouluntie 8, FI-92100 RAAHE, FINLAND
Tel. +358 8 2117 252
tarja.paldanius@ruukki.com
www.raahenseudunasuntosaaio.fi
Office hours: Monday to Friday 8.00-15.30

HEALTH CARE AND INSURANCE

HEALTH CARE IN OULU

In cases of acute illness, international students of the Oulu University of Applied Sciences residing in Oulu and whose stay lasts **at least four (4) months** are entitled to use the services of the City of Oulu Student Health Care Clinic in Kontinkangas residential Area, Oulu. Appointments with public health nurses and doctors are possible.

HEALTH CARE IN RAAHE

In Raahe students are entitled to use the services of the student health nurse at campus. Visits to a public health nurse or a doctor are possible with appointment on the main health care centre of Raahe.

HEALTH CARE FEES

A health care centre fee of 11-12.80 euro will be charged for each of the three first visits to the doctor within a calendar year. The student health care services cover the expenses of a visit to a general practitioner, but not special health care for foreign students.

For further information please see the following Web-sites:

www.kela.fi/english (Residence in Finland)

http://www.oamk.fi/english/exchange_opportunities/student_exchange/incoming_students/health_care/

HEALTH INSURANCE OF EU/EEA CITIZENS

In order to come to Finland students are recommended to have a valid health and accident insurance that covers them also during travel to and from Finland. The institutions of higher education do not cover accidents during the students' stay in Finland, and without a valid insurance the medical payments may be high. Though citizens of the EU and EEA countries are entitled to the same health care services in Finland as Finnish citizens, if they are covered by health insurance in their own country, they must also have insurance. Students from EU/EEA countries can normally prove with a European health card that they are covered by the health care system of their own country. For more information, please see http://ec.europa.eu/employment_social/healthcard/ and ask the social security authorities in your country for the document needed for social security in Finland and bring it with you.

HEALTH INSURANCE REQUIRED FROM THIRD-COUNTRY NATIONALS

Please note that citizens of non-EU and non-EEA countries are not covered by the Finnish national health insurance. It is therefore extremely important for them to have sufficient insurance coverage of their own before they arrive in Finland.

As of the 1st of September 2007 third-country nationals (non-EU/EEA/Swiss citizens) who will come to Finland to study or for a student exchange are required to have a health insurance if their studies or exchange period will last over three months. This change in the § 46 of the Aliens Act came into force on the 1st of September 2007. The change is based on the so-called student directive of the EU (2004/114/EC). In Finland the requirements of the directive are applied to students referred to in the Aliens Act.

Any student who is a third-country national (is not a citizen of the European Union or a citizen of Norway, Iceland, Liechtenstein or Switzerland) and who submits a residence permit application must attach details of his/her comprehensive health insurance cover to his/her residence permit application. Comprehensive insurance cover means insurance which includes the types of treatment and costs that are covered by municipal health care services and the health insurance system.

A student must have health insurance cover issued by a reliable and solvent company or institution when applying for a residence permit. A residence permit cannot be granted without a valid insurance. The insurance has to be valid upon arrival to Finland.

A residence permit cannot be issued for a period exceeding the period of the insurance cover. For more information please see www.oamk.fi/english/applicants/.

For studies of less than two years in duration, a student must have private insurance which primarily covers the costs of medical treatment up to 100,000 euros (cost level in 2007).

Where the duration of the studies is two years or more (usually in case of degree students), a student will usually have a home municipality in Finland and is therefore entitled to municipal health care services. In such cases, it is sufficient for the insurance to primarily cover the cost of medicines (in practice the cover extends to doctor's fees and costs of treatment and examination), up to 30,000 euros (cost level in 2007).

A degree student who is a third-country national must apply for an extension of a residence permit, because a student's temporary residence permit is granted for a year at a time. Details of comprehensive health insurance cover must be attached to the residence permit application.

We recommend all foreign students to take out travel insurance before leaving for Finland, as they are responsible for their own accident, illness and property insurance. Travel insurance usually covers also the expenses occurred by using public health care. Please remember to bring a valid insurance policy with you. Finnish insurance companies do not usually grant insurance to foreigners whose stay in Finland can not be considered to be permanent. Students are required to take insurance issued by a reliable and solvent company or institution covering the costs incurred by an illness or an accident as further decided by the competent ministry unless otherwise provided for by a bilateral social security agreement or another international agreement binding in Finland.

Students, who have already been studying a year in Finland, can take out insurance for the extension period in Finland from the Finnish insurance company If P&C Company, that is the only insurance company at the moment issuing insurance for international students in Finland. Oulu University of Applied Sciences has made an agreement with the company about health insurance for international students.

The insurance premiums of "If" are as follows (cost level in autumn 2008):

- students whose studies will last the maximum of two years: 0.99 €/day covering the costs of medical treatment up to 100,000 €
- students whose studies will last the minimum of two years: 0.40 €/day covering cost of medicines up to 30,000 €

Further information, details about billing and registration for the insurance are handled through the Student Affairs Offices of Schools of Oulu University of Applied Sciences.

Additionally the following international services and companies offer insurances for international students intending to study in Finland:

- AON Students Insurance:
<https://www.students-insurance.eu>
- International Student Insurance:
<http://www.internationalstudentinsurance.com/finland-student-insurance/>

Notice! Oulu University of Applied Sciences does not act as a solicitor on the behalf of the listed companies and accepts no liability for their services or lack of them. Please check the policies offered by your current insurance provider.

Please see the leaflet for further information on health insurance required from third-country nationals at http://www.oamk.fi/toolbox/fileuploads/health_insurance.pdf

MASTER'S DEGREE IN ENGLISH

Master's degree programmes at universities of applied sciences are strongly oriented towards the working life. They deepen and widen students' professional skills. Their extent is 60 - 90 ECTS credits depending on the field.

The minimum eligibility criteria for these programmes are a suitable Bachelor's Degree and a minimum of 3 years work experience within the field of the degree gained after the graduation.

Application period for the studies commencing in Autumn 2009 is from 14 to 30 April, 2009. Applicants have to fill in an online application form of the Oulu University of Applied Sciences. The application is not within the joint application system. More information will be available at <http://www.oamk.fi/english/applicants/masters/>.

DEGREE PROGRAMME IN INDUSTRIAL MANAGEMENT, OULU

Master of Engineering (MEng)
Scope of degree: 60 Finnish credits/ECTS credits
Duration of studies: 1-2 years
Beginning of studies: Autumn 2009
Language of instruction: English

Number of applicants in Autumn 2008: 42
Enrolment in Autumn 2008: 15 students
Enrolment in Autumn 2009: 15 students (exact number will be decided later)

The Degree Programme in Industrial Management is strongly oriented towards working life. It deepens and widens students' professional skills. The degree consists of 30 credits of theoretical studies and a Master's Thesis of 30 credits. The Master's Thesis is a research or development project carried out in relation to working life. Theoretical studies are divided into general and advanced professional studies. General studies consist of studies on research and development methods, as well as of management studies. Advanced professional studies focus on business operations skills and mechanical engineering technologies. Studies can be completed partly according to a personal study plan.

Admission criteria:

For enrolment, students must hold a relevant first-cycle/Bachelor's degree in civil engineering or other

applicable higher education degree with at least 3 years of relevant work experience in the same field of study after graduation.

DEGREE PROGRAMME IN INFORMATION TECHNOLOGY, OULU

Master of Engineering (MEng)
Scope of degree: 60 Finnish credits/ECTS credits
Duration of studies: 1-2 years
Beginning of studies: Autumn 2009
Language of instruction: English

Number of applicants in Autumn 2008: 62
Enrolment in Autumn 2008: 20 students
Enrolment in Autumn 2009: 20 students (exact number will be decided later)

The Degree Programme in Information Technology is strongly oriented towards working life. It deepens and widens students' professional skills.

The degree consists of 30 credits of theoretical studies and a Master's Thesis of 30 credits. The Master's Thesis is a research or development project carried out in relation to working life.

Theoretical studies are divided into general and advanced professional studies. General studies consist of studies on research and development methods, and innovation activities and entrepreneurship.

Advanced professional studies focus on wireless communications and related software technology.

Graduates of the programme will be experts in R&D work in the field of wireless communications, and they will be able to design and develop solutions of wireless communications for new areas of application.

Studies can be completed partly according to a personal study plan.

Admission criteria:

For enrolment, students must hold a relevant first-cycle/Bachelor's degree in information technology or other applicable higher education degree with at least 3 years of relevant work experience in the same field of study after graduation.

ADMISSIONS OFFICES OF UNIVERSITIES OF APPLIED SCIENCES IN JOINT APPLICATION

APPENDIX 1

OULU UNIVERSITY OF APPLIED SCIENCES

P.O. BOX 405 (Albertinkuja 20), FI-90101 OULU

tel. +358 (0)10 27 21032, fax +358 (0)10 27 21370, admissions@oamk.fi, www.oamk.fi

ARCADA

Jan-Magnus Janssonin aukio 1, FI-00550 HELSINKI
tel. +358 (0)207 699 699, fax +358 (0)207 699 611
admissions@arcada.fi, www.arcada.fi

CENTRAL OSTROBOTHNIA UNIVERSITY OF APPLIED SCIENCES

Talonpoijankatu 2, FI-67100 KOKKOLA
tel. +358 (0)6 825 2081, fax +358 (0)6 825 2075
admissions@cou.fi, www.cou.fi

DIACONIA UNIVERSITY OF APPLIED SCIENCES

Sturenkatu 2, FI-00510 Helsinki
tel. +358 (0)20 690 431, fax +358 (0)9 478 00774
admissions@diak.fi, www.diak.fi

HAAGA-HELIA UNIVERSITY OF APPLIED SCIENCES

Ratapihantie 13, FI-00520 HELSINKI
tel. +358 (0)9 2296 5221, fax +358 (0)9 147 063
admissions@haaga-helia.fi, www.haaga-helia.fi

HAMK UNIVERSITY OF APPLIED SCIENCES

PO BOX 225 (Visamäentie 35 A), FI-13101 HÄMEENLINNA
tel. +358 (0)3 646 4501, fax +358 (0)3 646 4500
admissions@hamk.fi, www.hamk.fi

HELSINKI METROPOLIA UNIVERSITY OF APPLIED SCIENCES

Bulevardi 29, FI-00099 CITY OF HELSINKI
tel. +358 (0)9 310 83 009 (social services & health)
tel. +358 (0)20 7553 933 (technology)
tel. +358 (0)20 7553 554 (business)
fax +358 (0)9 310 83 001
admissions@metropolia.fi, www.metropolia.fi

JYVÄSKYLÄ UNIVERSITY OF APPLIED SCIENCES

PO BOX 207 (Rajakatu 35), FI-40101 JYVÄSKYLÄ
tel. +358 (0)40 526 2671, fax +358(0)14 449 9694
admissions@jamk.fi, www.jamk.fi

KAJAANI UNIVERSITY OF APPLIED SCIENCES

PO BOX 52 (Ketunpolku 3), FI-87101 KAJAANI
tel. +358 (0)8 6189 9616, fax +358 (0)8 6189 9620
admissions@kajak.fi, www.kajak.fi

KEMI-TORNIO UNIVERSITY OF APPLIED SCIENCES

PO BOX 505 (Valtakatu 22), FI-94101 KEMI
tel. +358 (0)10 383 5179, fax +358 (0)16 258 409
admissions@tokem.fi, www.tokem.fi

KYMENLAAKSO, UNIVERSITY OF APPLIED SCIENCES

PO BOX 111 (Salpausselänkatu 57), FI-45101 KOUVOLA
tel. +358 (0)5 2869 8823, fax +358 (0)5 220 8786
admissions@kyamk.fi, www.kyamk.fi

LAHTI UNIVERSITY OF APPLIED SCIENCES

PO BOX 214 (Paasikivenkatu 7 A), FI-15101 LAHTI
tel. +358 (0)3 828 2076, fax +358 (0)3 828 2064
admissions@lamk.fi, www.lamk.fi

LAUREA UNIVERSITY OF APPLIED SCIENCES

Ratatie 22, FI-01300 VANTAA
tel. +358 (0)9 8868 7293, fax +358 (0)9 8868 7298
admissions@laurea.fi, www.laurea.fi

MIKKELI UNIVERSITY OF APPLIED SCIENCES

PO BOX 181 (Patteristonkatu 3), FI-50101 MIKKELI
tel. +358 (0)15 355 6379, fax +358 (0)15 355 6371
admissions@mikkeliyamk.fi, www.mikkeliyamk.fi

NORTH KARELIA UNIVERSITY OF APPLIED SCIENCES

Tikkarinne 9, FI-80200 JOENSUU
tel. +358 (0)13 260 6413, fax +358 (0)13 260 6411
admissions@pkamk.fi, www.pkamk.fi

PIRAMK UNIVERSITY OF APPLIED SCIENCES

Kuntokatu 4, FI-33520 TAMPERE
tel. +358 (0)3 245 2395, fax +358 (0)3 245 2396
admissions@piramk.fi, www.piramk.fi

ROVANIEMI UNIVERSITY OF APPLIED SCIENCES

Jokiväylä 13, FI-96300 ROVANIEMI
tel. +358 (0)20 798 5401, fax +358 (0)20 798 5499
admissions@ramk.fi, www.ramk.fi

SATAKUNTA UNIVERSITY OF APPLIED SCIENCES

Tiedepuisto 4, FI-28600 PORI
tel. +358 (0)2 620 3034, fax +358 (0)2 620 3031
admissions@samk.fi, www.samk.fi

SAVONIA UNIVERSITY OF APPLIED SCIENCES

PO BOX 6 (Microteknia, Microkatu 1), FI-70201 KUOPIO
tel. +358 (0)17 255 5044, fax +358 (0)17 255 5043
admissions@savonia-amk.fi, www.savonia-amk.fi

SEINÄJOKI UNIVERSITY OF APPLIED SCIENCES

PO BOX 412 (Keskuskatu 34), FI-60101 SEINÄJOKI
tel. +358 (0)20 124 5208, fax +358 (0)20 124 5022
admissions@seamk.fi, www.seamk.fi

SAIMAA UNIVERSITY OF APPLIED SCIENCES

PO BOX 99 (Pohjolankatu 23), FI-53101 LAPPEENRANTA
tel. +358 (0)20 496 6630 or +358 (0)40 741 8842
fax +358 (0)20 496 6588
admissions@scp.fi, www.scp.fi

TAMK UNIVERSITY OF APPLIED SCIENCES

PO BOX 21 (Teiskontie 33), FI-33521 TAMPERE
tel. +358 (0)3 565 47277, fax +358 (0)3 565 47238
admissions@tamk.fi, www.tamk.fi

TURKU UNIVERSITY OF APPLIED SCIENCES

Joukahaisenkatu 3 A, FI-20520 TURKU
tel. +358 (0)10 5535 821, fax +358 (0)10 5535 676
admissions@turkuamk.fi, www.tuas.fi

VAASA UNIVERSITY OF APPLIED SCIENCES

Wolffintie 30, FI-65200 VAASA
tel. +358 (0)20 76633, fax +358 (0)6 326 3327
admissions@puv.fi, www.puv.fi

YRKESHÖGSKOLAN NOVIA - UNIVERSITY OF APPLIED SCIENCES

PO BOX 6 (Fabriksgratan 1), FI-65200 VAASA
tel. +358 (0)6 328 5555, fax +358 (0)6 328 5117
admissions@novia.fi, www.novia.fi

Please check the updated contact information on the internet.

INTERNATIONAL STUDENT ADMISSION
REQUIREMENTS BY COUNTRY

FOR APPLICANTS APPLYING WITH A NON-FINNISH CERTIFICATE

Country where the qualification has been accomplished and the required credentials:

Notice! This list contains the most common eligible qualifications of the listed countries. There may be other qualifications that give eligibility for Finnish universities of applied sciences. If your qualification is not listed it does not automatically mean that you are ineligible. In such a case, please contact the Admissions Office of the University of Applied Sciences of your first preference for details.

COUNTRY:

Name of secondary school credential required:

A**AFGHANISTAN**

Baccalauria

ALBANIA

Deftese Pjekurie (Minimum score 25 out of 100)

ALGERIA

Baccalauréat de l'Enseignement secondaire or Baccalauréat technique

ANDORRA

Baccalauréat general/Batxillerat

ANGOLA

Habilitações Literárias

ARGENTINA

Bachillerato

ARMENIA

Mijnakarg Yndhanur Krtoutian Attestat

AUSTRALIA

Senior Secondary Certificate of Education (Second Cycle)

AUSTRIA

Reifeprüfung

AZERBAIJAN

Certificate of General Education

B**BAHAMAS**

Bahamas General Certificate of Secondary Education, GCE 'A' Level or SAT

BAHRAIN

Tawjihiya

BANGLADESH

Higher Secondary Certificate

BARBADOS

General Certificate of Education, Advanced Level

BELARUS

Attestat o Srednem Obrazovanii (Minimum score/requirement: satisfactory)

BELGIUM (FLEMISH COMMUNITY)

Diploma van Secundair Onderwijs

BELGIUM (FRENCH COMMUNITY)

Certificat d'Enseignement secondaire supérieur (CESS). Holders of a CESS obtained before 1994 must also hold the Diplôme d'Aptitude à Accéder à l'Enseignement supérieur (DAES).

BELIZE

General Certificate of Education Advanced 'A' Level or Caribbean Advanced Proficiency Examination

BENIN

Baccalauréat de l'Enseignement secondaire

BHUTAN

School Certificate / Class XII passed certificate of Bhutan Board of Examination

BOLIVIA

Bachillerato Humanístico

BOSNIA AND HERZEGOVINA

Maturaška Svjedodžba / Diploma o završenoj srednjoj školi

BOTSWANA

Botswana General Certificate of Secondary Education (Minimum score/requirement: Grade B)

BRAZIL

Certificado de Auxiliar Técnico, Diploma de Técnico de Segundo Grau, Diploma de Técnico de Nivel Medio (Minimum score/requirement: 3 in Portuguese, 3 in another discipline and above 1 in all the others) or Certificado de Ensino Médio

BRUNEI DARUSSALAM

Brunei/Cambridge Advanced Level Certificate of Education

BULGARIA

Diploma za Zavurчено Sredno Obrazovanie

BURKINA FASO

Baccalauréat

BURUNDI

Diplôme d'Etat

C**CAMBODIA**

Baccalauréat

CAMEROON

Baccalauréat, General Certificate of Education Advanced Level or Brevet de Technicien supérieur (Technical Faculty)

CANADA

(Alberta, British Columbia, Manitoba, New Brunswick, Newfoundland and Labrador, Northwest Territories, Nova Scotia, Ontario, Prince Edward Island, Nunavut, Saskatchewan, Yukon and Quebec) Secondary School Diploma or Provincial High School Graduation Certificate (in Newfoundland) or High School Completion Certificate (in Nova Scotia), Diplôme d'études collégiales or Diplôme d'études secondaires (Quebec) (minimum score/requirement: 60%)

CAPE VERDE

Certificado da Habilitações Literárias

CENTRAL AFRICAN REPUBLIC

Baccalauréat

CHAD

Baccalauréat

CHILE

Licencia de Educación Media

CHINA

Senior High School Graduation Diploma

CHINA - HONG KONG

Hong Kong Advanced Level Examination

CHINA - MACAO

Senior Secondary Certificate or Certificate of Senior Secondary (Form 5) Education

CHINA - TAIWAN

Senior High School Leaving Certificate

COLOMBIA

Bachillerato (minimum score/requirement: 50)

CONGO

Baccalauréat

CONGO (DEMOCRATIC REPUBLIC)

Diplôme d'Etat d'Etudes secondaires du Cycle long

COSTA RICA

Bachillerato Secundaria

CÔTE D'IVOIRE (IVORY COAST)

Baccalauréat

CROATIA

Svjedodžba o maturi

CUBA

Bachillerato

CYPRUS (GREEK-CYPRIOI SIDE)

Apolytirion or General Certificate of Education Advanced Level

CZECH REPUBLIC

Maturitní vysvědčení

D**DENMARK**

Studentereksamen, Højere Teknisk Eksamen (HTX), Højere Handelseksamen (HHX) or Højere Forberedelseksamen (HF)

DJIBOUTI

Baccalauréat de l'Enseignement Secondaire, Baccalauréat Technologique (BT), Brevet d'Etudes Professionnelles (BEP) or Baccalauréat Professionnel (BP)

DOMINICA

Caribbean Examinations Council Certificate CXC (Minimum score/requirement: 4 passes) or GCE 'O' Level (Minimum score/requirement: 4 GCE 'O' level passes)

DOMINICAN REPUBLIC

Bachillerato

E**ECUADOR**

Bachillerato

EGYPT

Thanaweya Am'ma (General Secondary Education Certificate GSEC) (Minimum score/requirement: 70% or above) or Advanced Technical Diploma from Technical Secondary School for high level technicians (Minimum score/requirement: 75%)

EL SALVADOR

Bachillerato General (Minimum score/requirement: 5.00 on scale from 0 to 10)

ERITREA

Eritrean Secondary Education Certificate Examination (ESECE) (Minimum score/requirement: passing grades in five subjects)

ESTONIA

Gümnaasiumi Lõputunnistus, Tunnistus põhihariduse baasil kutsekeskhariduse

omandamise kohta or Tunnistus keskhariduse baasil kutsekeskhariduse omandamise kohta

ETHIOPIA

Ethiopian School Leaving Certificate Examination or Ethiopian General Secondary Education Certificate + Ethiopian Higher Education Entrance Examination Certificate (Minimum score/requirement: Passing grades in five subjects including English language and mathematics)

F**FIJI**

Seventh Form Examination

FRANCE

(and countries using French system: Guadeloupe; Martinique; New Caledonia; Réunion; French Guyana; French Polynesia; Monaco)
Baccalauréat (Minimum score/requirement: 10 out of 20) or Diplôme d'Acces aux Etudes universitaires (DAEU)

G**GABON**

Baccalauréat

GAMBIA (THE)

West African Examinations Council Senior Secondary School Leaving Certificate (Minimum score/requirement: Five credits)

GEORGIA

Sashualo Prophesiuli Sastsavleblis Diplomi or Zogadi Sashualo Ganatlebis Atestati (Minimum score/requirement: 3 satisfactory) or Dackebiti Prophesiuli Gantlebis Diplomi

GERMANY

Allgemeine Hochschulreife/Abitur, Fachhochschulreife or Fachgebundene Hochschulreife

GHANA

Senior Secondary Certificate Examination (Minimum score/requirement: Maximum aggregate of 24 at the SSCE with credit passes in core English, core Mathematics, core Science and any three electives) or WAEC General Certificate of Education Ordinary + Advanced Level (Minimum score/requirement: 2 or 3 "A" levels, plus 5 "O" levels with credit passes in English and Mathematics)

GREECE

Apolytirio Lykeiou

GUATEMALA

Bachillerato

GUINEA

Baccalauréat 2ème Partie

GUYANA

General Certificate of Education Ordinary Level (Minimum score/requirement: Five O levels at more than 2 sittings; English and major subject) or GCE "A" level or Caribbean Examinations Council Certificate (CXC) (Minimum score/requirement: 4 grade 4) or Guyana Technical Education Examination (GTTE) for Faculty of Technology (Minimum score/requirement: pass)

H**HAITI**

Baccalauréat II

HOLY SEE

Secondary School Leaving Certificate

HONDURAS

Bachillerato

HUNGARY

Érettségi Bizonyítvány

I**ICELAND**

Stúdentspróf

INDIA

Higher Secondary School Certificate or All India Senior School Certificate

INDONESIA

Sekolah Menengah Atas

IRAN

Diplom-Metevaseth

IRAQ

Sixth Form Baccalaureat

IRELAND

Leaving Certificate (Ardeisteimeireacht) (Minimum score/requirement: Grade C3 in 2 Higher (or Common) Level papers, together with Grade D3 in 4 other subjects of the Leaving Certificate)

ISRAEL

Teudat Bagrut (Minimum score/requirement: Bagrut: 20-25 units)

APPENDIX 2

ITALY

Maturità (Minimum score/requirement: 36 (before 1999) or Diploma dell' Esame di Stato conclusivo dei Corsi di Istruzione Secondaria Superiore (Minimum score/requirement: 60/100 (since 1998/99))

J

JAMAICA

General Certificate of Education 'A' Level (Minimum score/requirement: Passing grades in five subjects in GSEC (including Math and English) or GCE 'O' level and two or three at advanced 'A' level) or Caribbean Secondary Education Certificate (Minimum score/requirement: Main Exam. Four CSEC subjects including Math and English).

JAPAN

Kotogakko Sotsugyo Shomeisho

JORDAN

Tawjihii (Minimum score/requirement: 65%)

K

KAZAKHSTAN

Attestat o Srednem obščem Obrazovanii or Diplom o Srednem Spetsialnom Obrazovanii

KENYA

Kenya Certificate of Secondary Education (Minimum score/requirement: C+ in at least 8 subjects)

KOREA

(DEMOCRATIC PEOPLE'S REPUBLIC OF) Secondary School Leaving Certificate

KOREA (REPUBLIC OF)

High School Diploma

KUWAIT

Shahadat Al-Thanawiya-Al-A'ama (Minimum score/requirement: 65%)

KYRGYZSTAN

Attestat o Srednem obščem Obrazovanii

L

LAO PEOPLE'S DEMOCRATIC REPUBLIC

Upper Secondary School Diploma (Minimum score/requirement: 5/10 for each subject)

LATVIA

Diploms par vidējo profesionālo izglītību or Atestāts par vispārējo vidējo izglītību

LEBANON

Baccalauréat libanais

LESOTHO

Cambridge Overseas School Certificate (Minimum score/requirement: 1st or 2nd division with credit in English and Mathematics (for science))

LIBERIA

West African Examination Council (WAEC) Certificate

LIBYA

Secondary Education Certificate (Minimum score/requirement: A minimum of 65%) or Intermediate Training Diploma

LIECHTENSTEIN

Maturazeugnis (Minimum score/requirement: 4) or Berufsmaturitätszeugnis (Minimum score/requirement: 4)

LITHUANIA

Brandos Atestatas or Certificate of general lyceum education (Bendruju mokslų licėjaus atestatas)

LUXEMBOURG

Diplôme de Technicien, Diplôme de Fin d'Études secondaires techniques or Diplôme de Fin d'Études secondaires

M

MACEDONIA

Svidetelstvo za polo en maturaški ispit

MADAGASCAR

Baccalauréat de l'Enseignement secondaire or Baccalauréat de l'Enseignement technique (Minimum score/requirement: 10/20)

MALAWI

Malawi School Certificate of Education

MALAYSIA

Sijil Tinggi Pelajaran Malaysia (credits in at least five subjects, Bahasa Melayu/Malay, Mathematics and two other subjects)

MALI

Baccalauréat or Baccalauréat technique

MALTA

Matriculation Certificate (Minimum score/requirement: C)

MAURITANIA

Baccalauréat

MAURITIUS

General Certificate of Education Advanced Level (Minimum score/requirement: Passing grades in three subjects at Advanced Level or at least two at Advanced level) or Higher School Certificate (Minimum score/requirement: A passing grade in English Language or a passing grade in English Language and Credits in five other subjects or Credit in English Language and four other subjects)

MEXICO

Bachillerato (Minimum score/requirement: 7/8)

MO尔多VA

Diploma de Bacalaureat, Atestat de Studii Medii de Cultura Generală or Certificat de Studii Gimnasiale

MONGOLIA

Gerchilgee

MOROCCO

Baccalauréat

MOZAMBIQUE

Certificado de Habilitações

MYANMAR (FORMER BURMA)

Basic Education Standard Examination (Matriculation)

N

NAMIBIA

International General Certificate of Secondary Education (Minimum score/requirement: 5 subjects passed in not more than the 3rd examination sitting and with a minimum of 25 points in the university scale)

NEPAL

Higher Secondary Certificate or Proficiency Certificate (Two years' training offered by universities to students entering with a School Leaving Certificate or an Uttar Madhyama Certificate). Applicants with a Higher Secondary Certificate awarded by the Higher Secondary Education Board (HSEB) must provide the Admissions Office with copies of their Academic Transcript, Provisional Certificate and Migration Certificate.

NETHERLANDS ANTILLES

Voorbereidend Wetenschappelijk Onderwijs Certificate

NETHERLANDS

VWO Diploma, HAVO Diploma or MBO Diploma (level 4)

NEW ZEALAND

National Certificate of Educational Achievement (Minimum score/requirement: A minimum of 42 credits at level 3 or higher on the National Qualifications Framework)

NICARAGUA

Bachillerato

NIGER

Baccalauréat

NIGERIA

Senior School Certificate (Minimum score/requirement: Passing grades in eight (8) subjects including 1) English language; 2) a major Nigerian language; 3) mathematics; 4) one subject out of biology, chemistry, physics or integrated science; 5) one subject out of English literature, history, geography or social studies; 6) agricultural science or a vocational subject; and 7) 2 electives); or National Technical Certificate or National Business Certificate (Minimum score/requirement: Passing grades in the complete four-part curriculum (i) general education; (ii) theory and related courses; (iii) workshop practice; and (iv) industrial training and productive work).

NORWAY

Vitnemål Fra Videregående Skole (Minimum score/requirement: Completed and Passed ("Fullført og bestått"))

O**OMAN**

Thanawiya Amma (Minimum score/requirement: 65%), General Certificate/General Education Diploma

P**PAKISTAN**

Higher Secondary School Certificate (Minimum score/requirement: 45%) or Intermediate Certificate (Minimum score/requirement: 45%) or Shahadatul Sanvia Khasa

PALESTINE

Tawjihi (Minimum score/requirement: 65%)

PANAMA

Bachiller or Certificado de Maestro de Nivel Superior

PAPUA NEW GUINEA

Higher School Certificate

PARAGUAY

Bachillerato

PERU

Certificado de Educación Secundaria Común Completa

PHILIPPINES

High School Diploma

POLAND

Świadectwo dojrzałości (Minimum score/requirement: 2 - mierny (mediocre) in the grading scale introduced in 1991; 3 - dostateczny (satisfactory) in the grading scale used before 1991, 30% in the grading scale introduced in 2005) or Świadectwo ukończenia technikum (Minimum score/requirement: 30% in the grading system introduced in 2005)

PORTUGAL

Diploma de Ensino Secundário

Q**QATAR**

Al-Thanawiya Aama Qatari (Minimum score/requirement: 75%)

R**ROMANIA**

Diplomă de Bacalaureat (Minimum score/requirement: 6)

RUSSIAN FEDERATION

Attestat o Srednem (Polnom) Obshchem Obrazovanii (Certificate of Secondary Complete General Education, minimum score/requirement: satisfactory) or Diplom o Srednem Professionalnom Obrosovanii (non-university level higher education diploma) or Diplom o Nachalnom Professionalnom Obrosovanii (lower post-secondary vocational education diploma) conferred after programmes of 2 and more years' duration.

RWANDA

Diplôme de Fin d'Etudes secondaires

S**SAINT KITTS AND NEVIS**

General Certificate of Education 'A' Level (Minimum score/requirement: Passing grades in 5 GCE subjects or equivalent including 2 at 'A' Level) or Caribbean Advanced Proficiency Examination & CXC Associate degree

(Minimum score/requirement: At least 2 subjects at Unit 1 and Unit 2 CAPE passes)

SAN MARINO

Diploma di Maturità

SAUDI ARABIA

Tawjihiya (Minimum score/requirement: 75%)

SENEGAL

Baccalauréat or Baccalauréat technique

SERBIA AND MONTENEGRO

Diploma o Završenoj Srednjoj Školi

SIERRA LEONE

General Certificate of Education Advanced Level (Minimum score/requirement: Ordinary ('O') level passing grades in 5 approved subjects, plus 3 approved ('A') level subjects) or Senior School Certificate Examination

SINGAPORE

Singapore/Cambridge General Certificate of Education Advanced 'A' Level (Minimum score/requirement: passes in at least two Advanced Level subjects and an attempt at General paper in one sitting)

SLOVAK REPUBLIC

Maturitné Vysvedčenie (Minimum score/requirement: 4-pass)

SLOVENIA

Matura (Maturitetno spričevalo), Poklicna matura (Spričevalo o poklicni maturi) or Zaključni izpit (Minimum score/requirement: Sufficient/pass)

SOLOMON ISLANDS

Pacific Senior Secondary Certificate

SOMALIA

Secondary School Leaving Certificate

SOUTH AFRICA

Senior Certificate (Minimum score/requirement: Passing marks in two Higher Grade languages, two additional Higher Grade subjects, at least a further Standard Grade subject and a minimum aggregate of 45% for six subjects)

SPAIN

Título de Bachiller

SRI LANKA

Sri Lankan General Certificate of Education Advanced Level (Minimum score/requirement: As from the year 2000, passing grades in all three subjects on one and the same occasion with a minimum aggregate of not less than 135 points and a mark of not less than 30% for the Common General Paper)

APPENDIX 2

SUDAN

Sudan School Certificate (Minimum score/requirement: pass in 7 subjects: four main subjects: Arabic, English, Religion, Mathematics and 3 other subjects)

SURINAME

Vorbereidend Wetenschappelijk Onderwijs Certificate

SWAZILAND

General Certificate of Education 'O' Level (Minimum score/requirement: At least 6 passing grades (including English) obtained at no more than two sittings)

SWEDEN

Slutbetyg från Gymnasieskola (Minimum score/requirement: 90% of credit hours must be passed with mark G (godkänd) or higher), Slutbetyg från Komvux (adult education) or Intyg om allmän behörighet från folkhögskola (Folk High School)

SWITZERLAND

Maturitätszeugnis/Certificat de Maturité, Berufsmaturität/Maturité professionnelle/Maturità professionale

SYRIA

Al Shahâda Al Thâniawiyya al-Imma

T

TAJKISTAN

Attestat o Srednem Obrazovanii

TANZANIA

Advanced Certificate of Secondary Education (Minimum score/requirement: 2 credit passes in certificate of Secondary Education Examination or passing grades in 5 approved subjects in Certificate of Secondary Education)

THAILAND

Upper Secondary School Certificate (Mathayom Suksa 6) (Minimum score/requirement: >2.0 pass) or Vocational Certificate

TIMOR-LESTE

Ensino Secundario Diploma

TOGO

Baccalauréat (Minimum score/requirement: 10/20)

TONGA

Cambridge International Exam, Pacific Senior Secondary Certificate or South Pacific Board Educational Assessment's Form 7 Certificate

TRINIDAD AND TOBAGO

General Certificate of Education Advanced 'A' Level (Minimum score/requirement: GCE with passing grades in 5 subjects including 2 at A level or 4 subjects with 3 at A level)

TUNISIA

Baccalauréat

TURKEY

Lise Diplomasi

TURKMENISTAN

Secondary School Leaving Certificate

U

UGANDA

Uganda Advanced Certificate of Education (Minimum score/requirement: Six passes in approved subjects at Uganda Certificate of Education and two at Advanced Certificate level)

UKRAINE

Atestat/Matriculation School Certificate (Minimum score/requirement: satisfactory)

UNITED ARAB EMIRATES

Shahadat Al-Thaniawiyya Al-Amma (Minimum score/requirement: 60%)

UNITED KINGDOM

General Certificate of Education Advanced Level (Minimum score/requirement: 2/3 passes at A-level)

UNITED STATES OF AMERICA

High School Diploma (grades 10-12) or Certificate of General Educational Development (GED)

URUGUAY

Bachillerato

UZBEKISTAN

O'rta Ma'lumot To'g'risida Shahodatnoma (Certificate of Completed Secondary Education)

V

VENEZUELA

Bachillerato (Minimum score/requirement: 10)

VIETNAM

Bằng Tốt Nghiệp Phó Thông Trung Học

W

WESTERN SAMOA

Pacific Senior Secondary Certificate (Minimum score/requirement: English 3 best not more than 13) or New Zealand Form Six Certificate or Australia Higher School Certificate

Y

YEMEN

Al Thanawiyya (Minimum score/requirement: At least 80% for Medicine and Engineering; 60-70% for Agriculture, Commerce and Science; 50-60% for Arts, Education and Law)

Z

ZAMBIA

General Certificate of Education (Minimum score/requirement: Passing grades in at least 5 subjects at GCE 'O' level) or Zambian School Certificate (Minimum score/requirement: Passing grades at credit level in five approved subjects)

ZIMBABWE

Cambridge Higher School Certificate (HSC) (Minimum score/requirement: Two or three subjects with C or better) or General Certificate of Education 'A' Level (Minimum score/requirement: Two or three subjects with C or better)

1. Read the instructions in the Guide for Applicants 2009 carefully.
 2. Please check out the IELTS/TOEFL language test venues and dates and register to the test. Take the test before the application deadline (www.ielts.org or www.ets.org/toefl).
 3. If you are an applicant of the Degree Programme in International Business, please print out the entrance examination's reading material from the internet.
 4. Fill in the online application **by 13 February 2009 4.15 p.m.** Finnish time. Print a copy of the application form for yourself for future reference. Send a copy of it together with copies of your original certificates and their authorised translations in English, Finnish or Swedish to the university of applied sciences' Admissions Office of your first choice **by 20 February 2009 at 4.15 p.m.** Finnish time. If you are required to take an English language test (e.g. IELTS, TOEFL etc.), please attach a signed copy of your test score report to the other documents. However, TOEFL score results are only accepted directly from the Educational Testing Service. The TOEFL code of Oulu UAS is 0530. Also copies of certificates demonstrating sufficient English language skills on the basis of education completed in English in certain countries must be attached to the documents. The language certificates must be delivered to the admissions office **by 20 February 2009 at 4.15 p.m.** Finnish time. You will receive an e-mail confirming the receipt of your application.
- If you use a paper application form, fill in, date and sign the application form and send it together with copies of your original certificates and their authorised translations in English, Finnish or Swedish to the university of applied sciences' Admissions Office of your first choice **by 13 February 2009 at 4.15 p.m.** Finnish time. If you are required to take an English language test (e.g. IELTS, TOEFL etc.), please attach a signed copy of your test score report to the other documents. However, TOEFL score results are only accepted directly from the Educational Testing Service. Also copies of certificates demonstrating sufficient English language skills on the basis of education completed in English in certain countries must be attached to the documents. Applications that have been submitted through intermediary education services will not be accepted. The attachments of the paper application must arrive at the first choice university of applied sciences **by 20 February 2009 at 4.15 p.m.** Finnish time at the latest.
5. All applicants who have submitted their applications with adequate certificates by the set deadlines and meet the admission and language skills requirements will be invited to take the entrance examination in Finland. They will receive a personal invitation letter with detailed instructions in a few weeks. Applicants who have not been accepted to take the entrance examination will have a separate notification letter or they can check the status of their application from the Admissions Office.
 6. Exceptional entrance examination arrangements abroad or due to disability have to be agreed upon with the Admissions Office.
 7. After having received the invitation letter to take the entrance examination in Finland, international applicants should apply for a Finnish visa without delay. A visa is not required if applicant's home country has signed a visa exemption treaty with Finland.
 8. Applicants who have been invited to the entrance examination in Finland, should make their travel and accommodation reservations in good time.
 9. **Entrance examinations will be held in April 2009.** International applicants have to bring their original certificates and passports/ID cards that they used in the application procedure with them to the entrance examinations for checking.
 10. After the entrance examination some international applicants may have to return to their home country and have to apply for the residence permit for Finland, in case they will be admitted to study in Finland.
 11. The admitted students will receive a personal notification of admission **in the beginning of June 2009.** The results will be announced by 21 July 2009 at the latest. Applicants who have not been admitted or have been put to reserve places will have a notification letter of their application status. They can also check the selection results from the Admissions Office.
 12. The selected international students have to apply for the residence permit for Finland in cases where it is required. A student who is not an EU/EEA citizen must have health insurance cover when applying for a residence permit. It is recommended that the students apply for the residence permit **by 15 June 2009** or as soon as they receive the notification of admission in order to be able to commence the studies in August.
 13. The selected students have to send a confirmation in writing to the Admissions Office and enrol as present **by 4 August 2009** or within other given time limit.
 14. If an international student is required to demonstrate his/her own funds for supporting his/her living and studying in Finland, a guarantee money of 6,000 EUR/academic year or a scholarship must be deposited in a Finnish bank account under the name of the student.

Finnish students may apply for students' financial aid.
 15. All selected students have to make their own student accommodation arrangements either on the private housing market or in the halls of residence. Oulu University of Applied Sciences is not able to offer accommodation.
 16. All selected students who have confirmed their study place have to bring their original school/degree certificates to Oulu University of Applied Sciences before the beginning of studies. The selection is not final until the originals have been checked.
 17. The academic year begins **at the end of August 2009.**

USEFUL LINKS

OULU UNIVERSITY OF APPLIED SCIENCES

www.oamk.fi

ONLINE APPLICATION

www.admissions.fi

CITY OF OULU

www.ouka.fi

CITY OF RAAHE

www.raahe.fi

DIRECTORATE OF IMMIGRATION (RESIDENCE IN FINLAND)

www.migri

THE FINNISH POLICE (RESIDENCE PERMIT – LICENCE SERVICES)

www.polisi.fi

KELA THE SOCIAL INSURANCE INSTITUTION OF FINLAND

www.kela.fi

MINISTRY FOR FOREIGN AFFAIRS (FINNISH DIPLOMATIC MISSIONS)

www.formin.fi

MINISTRY OF EDUCATION

www.minedu.fi

VIRTUAL FINLAND

<http://virtual.finland.fi>

CENTRE FOR INTERNATIONAL MOBILITY CIMO

www.cimo.fi

DISCOVER FINLAND

<http://finland.cimo.fi>

LIVING IN FINLAND

WHY FINLAND?

(PUBLICATIONS OF CIMO IN ENGLISH)

<http://www.cimo.fi/Resource.phx/cimo/publications.htx>

MINISTRY OF LABOUR

www.mol.fi (careers and working in Finland)



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Oulu University of Applied Sciences – Part of Life

www.oamk.fi/english

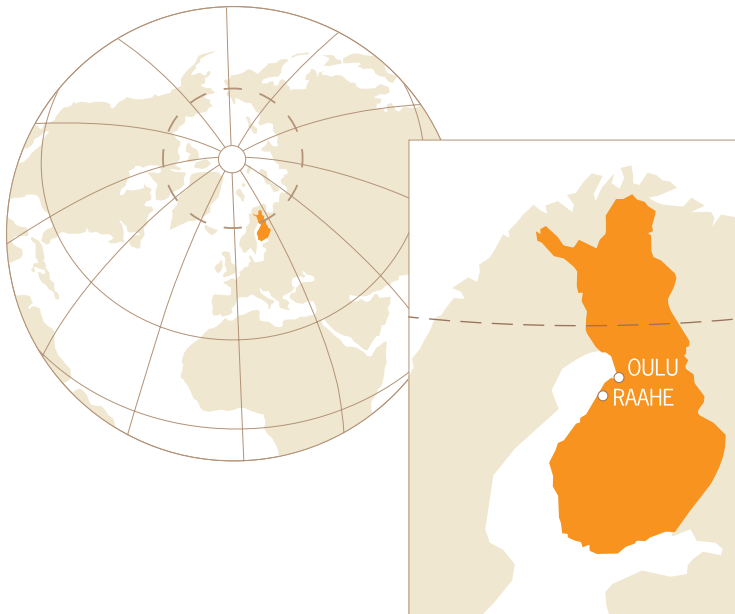
Are you enthusiastic and motivated to complete your studies using English in an exciting new environment? If the answer is yes, then you are just the person we are looking for.

Finnish degrees are recognised all over the world. In Oulu University of Applied Sciences (Oulu UAS) we offer a solid, good quality education, supported by good student services and teaching and learning facilities. The advanced Finnish infrastructure and a safe, modern and innovative society provide good conditions for studying and living.

In the Oulu Region you can easily combine urban culture with pure nature experiences.

Get more information about the various possibilities in Oulu UAS at www.oamk.fi/english.

Welcome to Northern Finland!



**OULU UNIVERSITY OF
APPLIED SCIENCES**



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