



Instructions for Business Engineering Applicants from Partner Institutions (Exchange Student Applicants)

Last updated: 4.5.2012, Bastian Fähnrich

Dear exchange student applicant
to the Business Engineering professional specialisation studies!

Thank you for your interest to pursue the Business Engineering professional specialisation studies at the Oulu University of Applied Sciences, School of Engineering, Oulu Campus (<http://www.oamk.fi/tekniikka/business>).

You need to go through a twofold application process, **(1)** the application as an exchange student (ESA) *1.4.-31.5.2012* to the International Office of Oulu UAS' School of Engineering, and **(2)** the application to the Business Engineering programme (BE) *2.4. - 11.5.2012* to Oulu UAS' Admissions Office.

Here's more detailed information of the two steps that you need to take:

(1) First we'd like to ask you to apply *1.4.-31.5.2012* as an exchange student (Erasmus or based on bilateral agreements) via the online Exchange Student Application system called ESA to the International Office of the Oulu University of Applied Sciences, School of Engineering, Oulu Campus, at http://www.oamk.fi/tekniikka/english/international/incoming_students/application/

The ESA system will require to submit online a

- * **CV**
- * **Cover or Motivation Letter**
- * **Application for Accommodation**
- * **Learning Agreement**

As you're applying for the Business Engineering Programme, the courses can be found at

http://www.oamk.fi/english/exchange_opportunities/ects/curricula/pss/?page=ops&opas=2009-2010&kieliv=en&code=510

Please note that the Business Engineering professional specialisation studies has to be taken as a whole (30 ECTS cr) due to pedagogical and organisational reasons, and the programme lasts from 14.9.2012 – 9.2.2013. Exchange students are advised to arrive already approx. 1.9. for the orientation programme.



List of courses in Business Engineering:

See also [here](#) or <http://www.oamk.fi/tekniikka/business>:

- * [T930103E](#) Enterprise as a Complete System 3 ECTS cr
- * [T930203E](#) Strategic Management 3 ECTS cr
- * [T931193E](#) Marketing of Technology 3 ECTS cr
- * [T931203E](#) Export/Import Management 6 ECTS cr
- * [T932103E](#) Accounting 3 ECTS cr
- * [T932203E](#) Quality Management 3 ECTS cr
- * [T932403E](#) Information Management 3 ECTS cr
- * [T933103E](#) Human Resources Management 3 ECTS cr
- * [T934103E](#) Project Management 3 ECTS cr

We can also recommend a Finnish and/or English language course:

- * [Y00022E](#) Finnish Survival Course, 3 ECTS cr

N.B.! The Finnish course is taught at several times per semester and requires also separate registration, check <http://www.oamk.fi/english/> occasionally for up-to-date information and registration.

- * [T030203](#) English Language in Engineering, 3 ECTS

N.B.! The English course is taught in connection with Finnish students on different levels and fields of studies. Please use the code mentioned before. Your coordinator will help you finding an appropriate course.

More English-medium studies at the School of Engineering in autumn 2012 can be found here: <http://www.oamk.fi/tekniikka/english/studies/english/>

(2) Secondly, as an applicant to Business Engineering you must also (in addition to the ESA system) apply online (and partly by postal mail) for the Business Engineering professional specialisation studies *2.4. - 11.5.2012* to Oulu UAS' Admissions Office at <http://www.oamk.fi/english/applicants/pss/> > Business Engineering

When you're going through the instructions on that page and the online procedures you will see that a number of papers has also to be sent by postal mail to the Admissions Office via your international coordinator.

* **Portfolio**, consisting of (1-3):

1. Introduction of the applicant

2. Reasons for applying to the course

3. CV

4. Transcript of Records *N.B.! Continues on next page!*



5. Proof of English language proficiency and study attainments, which should be issued by your local coordinator (here's the link to the form:

http://www.oamk.fi/tietohallinto/doc/BE_lisalomake_2012.doc

The application process has to be gone through, as Business Engineering is being run as professional specialisation studies that are open to any applicant who meets the eligibility requirements.

As an exchange student your application will be given priority and thus more likely lead to approval but we cannot guarantee admission, and final decisions will be made by the Director of the Programme. You will get notification from the Admissions Office latest by the end of June 2012, and then you have to send a confirmation by postal mail to the Admissions Office in order to accept/refuse the study place.

For more information, please have a look at <http://www.oamk.fi/english/applicants/pss/> > Business Engineering, where you will also find the electronic application.

If you have questions, feel free to turn to me (Bastian Fähnrich, Coordinator of International Relations, EU/ETA countries, bastian.fahnrich@oamk.fi, +358 (0)50 31 749 31) or my colleague Katja Kurasto (Coordinator of International Relations, Non-EU/ETA countries, katja.kurasto@oamk.fi , +358 50 468 3451;-).

Kind regards, Bastian

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