

PLACEMENT OFFER IN INTERNATIONAL SERVICES (UNPAID)

(THE FIELD, NAME, TOPIC OF THE PLACEMENT)

EMPLOYER DATA

EMPLOYER / NAME OF THE ORGANISATION / COMPANY

Oulu University of Applied Sciences,
International ServicesADDRESS
Kotkantie 1

BOX

WWW PAGE

www.oamk.fi

NUMBER OF EMPLOYEES

650 Oulu UAS / 7 Int'l Services

POSTAL CODE

90250 OULU

COUNTRY

FINLAND

CONTACT PERSON FOR THE PLACEMENT

Sami Niemela

DIRECT TELEPHONE NUMBER

+358 50 542 4547

DIRECT E-MAIL

sami.niemela@oamk.fi

PLACEMENT DATA

DESCRIPTION OF ACTIVITIES

Arrangements of the International Teacher Exchange Week to be organised in Oulu UAS campuses 4 - 9 April 2016: planning and executing the event and communication with the participants of the week. Assisting the International Services staff in the administration of mobility programmes and other forms of international cooperation. Assisting dormitory managers in their tasks in the dormitory of the exchange students (where the trainee will be living him/herself, too). Motivating Oulu UAS's students for studying/practical training abroad.

STARTING TIME

 EXACTLY ON . . .20 CAN BE SEPARATELY AGREED ON, BY 15 FEB 2016 AT THE LATEST

DURATION OF THE PLACEMENT

4-6 MONTHS

36 h 15 min WORKING HOURS/WEEK

SALARY (IF ANY) / "IN KIND" SUPPORT TO BE PROVIDED

A possible grant from student's home university / housing is provided and paid by the employer

TRAINEE IS INSURED BY THE EMPLOYER AT THE WORK

 YES NO

ADDITIONAL SERVICES PROVIDED BY THE EMPLOYER (HELP WITH HOUSING, TRAVEL ETC.)

Housing is organised and paid by the employer. Finnish language course (3 ECTS cr, depends on the actual dates of traineeship). Access to Finnish student benefits (student card).

TRAINEE DATA

PREFERRED STUDY FIELD/S OF THE TRAINEE

Business & administration, international relations,
possibly studies related to event management

SKILLS REQUIRED

Good organisational and communication skills, outgoing and enterprising personality.

LANGUAGE SKILLS REQUIRED

Fluent oral and written English

COMPUTER/IT SKILLS REQUIRED
Basic MS Office software.

STUDENT MUST HAVE AN ERASMUS GRANT/ STATUS FOR THE PLACEMENT FROM HIS/HER OWN UNIVERSITY

YES NO (ALSO OTHER SUITABLE APPLICANTS ARE CONSIDERED)

ADDITIONAL REQUESTS CONCERNING THE TRAINEE

The traineeship should be started in February 2016, at the latest. It should be completed by the end of June 2016.

APPLICATION DATA

APPLICATION DEADLINE
8.1.2016

APPLICATION DOCUMENTS MAY BE SENT IN AN
ELECTRONIC FORMAT

YES NO

REQUIRED APPLICATION DOCUMENTS

CV / RESUME

OPEN APPLICATION

STUDY RECORD

OTHER testimonials of work/international experience or
relevant activities if available

FOR FURTHER INFORMATION ABOUT THE PLACEMENT AND TASKS, PLEASE CONTACT THE EMPLOYER.

APPLICATIONS SHOULD BE SENT TO:
OULU UNIVERSITY OF APPLIED SCIENCES
INTERNATIONAL SERVICES
Sami Niemelä
Kotkantie 1
FI -90250 OULU, FINLAND
sami.niemela@oamk.fi
MOBILE: +358 (0)50 542 4547

N.B! APPLICATIONS IN ELECTRONIC FORMAT ARE PREFERRED.

N.B! PRIORITY IN THE TRAINEE SELECTION IS GIVEN TO THE APPLICANTS FROM THE PARTNER INSTITUTIONS OF OULU UAS AND NORTH2NORTH MEMBER INSTITUTIONS.